

MEMORANDUM

TO: Members of City Council

FROM: Jason Gallardo, Government Affairs

DATE: December 3, 2020

SUBJECT: Department of Transportation and Infrastructure 2020 Professional Services On-Call Contracts Fact Sheet

This memo is intended to serve as a fact sheet for the 2020 Professional Services On-Call contracts (46 total contracts) and describes the purpose and use of the contracts; differences from previous professional services on-call contracts DOTI has procured in the past; information on the procurement and selection process; and descriptions of firms, categories, and capacities.

What is the purpose and use of these contracts?

The purpose of these On-Call contracts is to establish and maintain a pool of qualified on-call consultants available to respond to proposal requests in support of the various capital projects throughout the City and County of Denver and for the execution of DOTI's capital program to support local economic recovery and provide jobs for our community. DOTI's capital improvement program strategies, as described in the 2021 budget book, includes an acceleration effort that will result in an estimated investment of \$262 million over three years. This acceleration effort will increase opportunities for small businesses through professional services and construction activities.

How are these contracts different from previous professional services on-calls?

Historically DOTI has procured professional services on-call contracts with generalized scopes (e.g. general engineering, wastewater professional services, architectural services). With these new 2020 Professional Services On-Call Contracts, firms have been selected to provide services for 13 specific scope categories; this has resulted in a larger number of contracts required to accommodate our work. The figure below summarizes difference and benefits of this approach.

Previous On-Calls

- Proposing firms/teams must be responsive to 75%+ of scope elements
- Multiple procurements for different scopes (ex. Wastewater, Transportation, etc.)
- One M/WBE goal for entire contract
- Contract \$ amount is same for all executed contracts



2020 On-Call

- Scopes separated into (13) categories. Proposing firms may select which categories to propose on.
- Single procurement for numerous planning and engineering scopes
- Separate M/WBE goal for each category
- Contract amount varies based on categories selected

Why the Change?

- Categories allow for higher overall M/WBE goals
- Adds specific services and disciplines to our available contracts to meet needs
- More opportunity to contract directly with smaller, more specialized, and M/WBE firms - results in more new primes
- Overall, more efficient procurement for City and industry partners
- More efficient issuing of Task Orders by better alignment of project scopes with contracts
- Use of categories or "pools" for contracting routine services is an accepted practice of public agencies around the country

What are the categories, goals, and capacities?

Category #	Category Name	Category M/WBE Goal	Category Capacity (\$M)
1	General Civil/Roadway Design	20%	20
2	Bridge Design	22%	10
3	Bridge Inspection	20%	1.6
4	Multimodal Design	25%	19.25
5	Multimodal and Transportation Planning	30%	10
6	Transit Planning and Design	18%	8.75
7	Traffic Engineering	25%	15
8	Data Collection	35%	4.5
9	Utility Engineering	25%	7.5
10	Green Infrastructure and Landscape Architecture	30%	7.5
11	Public Engagement and Marketing	40%	6.25
12	Wastewater Planning and Design	20%	32
13	Program and Project Management	35%	15
		totals	157.35

How were these on-call procured?

- DOTI and DSBO conducted outreach events to introduce procurement
- Firms were permitted to submit a proposal on a single category or multiple categories, as desired.
- Ninety-seven (97) firms submitted qualification proposals. Of those submittals, twenty-four (24) were M/WBE (as prime) firms
- Firms elected to submit on a range from 1 to 8 categories
- A separate selection committee for each category reviewed the 268 individual category submittals

Selection Results

- Forty-six (46) firms were selected to receive a contract
- A total of (75) category selections were made
- Eleven (11) M/WBE consultants will receive a prime contract
- A list of individual firms, category selections, and total contract capacity can be found in Table 1

Contract Terms

- Each contract has a three (3) year term
- Capacity of each contract varies based on category selections and category capacities
- These contracts do not commit funds, nor do they guarantee any amount to the firms. These contracts are not an authorization of work. Authorization or work and commitment of funds are made through task orders on an as needed basis.

How will Task Orders be awarded and issued?

Firms will be selected for Task Orders based on project specific scopes, aligning with professional services on-call contract categories, and determined on a project by project basis following DOTI's business processes.

Reporting On-Call Usage

DOTI is committed to providing quarterly on-call usage reports to City Council.



Table 1 - List of individual firms, category selections, and total contract capacity

Proposer	# of Categories	Categories Selected	Contract Capacity	Proposer	# of Categories	Categories Selected	Contract Capacity	Proposer	# of Categories	Categories Selected	Contract Capacity
ACL, Inc	1	7	\$2.5M	Fox Tuttle Hernandez	1	4	\$2.75M	Olsson	1	12	\$4M
AECOM Technical Services	1	2	\$2M	GBSM, Inc	1	11	\$1.25M	Ordonez and Vogelsang, LLC	1	5	\$1.25M
All Traffic Data Services	1	8	\$1.5M	Goodbee & Associates, Inc	1	9	\$1.5M	RESPEC Water & Natural Resources	1	12	\$4M
Apex Design	5	4, 5, 6, 7, 8	\$9.75M	Harris Kocher Smith	1	9	\$1.5M	RockSol Consulting Group, Inc	1	1	\$2.5M
Atkins North America, Inc	3	1, 7, 13	\$7.5M	HDR	4	3, 4, 5, 6	\$6.15M	Stanley Consultants, Inc	1	7	\$2.5M
Benesch Marketing	1	1	\$2.5M	HNTB Holdings Ltd	1	13	\$2.5M	Stantec Denver	2	3, 12	\$4.4M
Calderon Advertising & Public Relations	1	11	\$1.25M	Jacobs Engineering Group Inc	3	2, 9, 13	\$6M	Stolfus & Associates, Inc	1	4	\$2.75M
CDM Smith Inc	2	10, 13	\$4M	KCI	1	9	\$1.5M	Stream Landscape Architecture	1	10	\$1.5M
CDRAssociates	1	11	\$1.25M	Kimley Horn	1	4	\$2.75M	Toole Design Group	2	4, 5	\$4M
CIG	1	11	\$1.25M	Livable Cities Studio, Inc	1	10	\$1.5M	Triunity	2	9, 13	\$4M
Collins Engineers, Inc	1	3	\$400k	Mead & Hunt, Inc - Denver, CO	1	6	\$1.75M	Wenk Associates	1	10	\$1.5M
David Evans and Associates	2	1, 2	\$4.5M	Merrick & Company	1	12	\$4M	Wilson & Company	3	1, 2, 12	\$8.5M
DHM Design	1	10	\$1.5M	Michael Baker International	4	1, 3, 7, 12	\$9.4M	WSP	3	2, 5, 13	\$5.75M
Enginuity Engineering Solutions	1	12	\$4M	Muller Engineering Company	3	1, 7, 12	\$9M	Y2K Engineering	2	4, 5	\$4M
Fehr & Peers	2	5, 6	\$3M	NelsonNygaard	3	5, 6, 8	\$4.5M				
FHU	1	1	\$2.5M	OceanGirl Design	1	11	\$1.25M				