ORDINANCE/RESOLUTION REQUEST
Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.** For any questions please contact Skye Stuart.

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: _3/7/19_

Please mark one: **Bill Request** **or** **X** **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

    Yes ☒ No

    If yes, please explain:

2. **Title:** *(Include a concise, one sentence <u>description</u> – please include <u>name of company or contractor</u> and <u>contract control number</u> - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc***.)*

    Contract Amendment

3. **Requesting Agency:** Auditor's Office

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
    ▪ **Name:** Jeffrey Garcia
    ▪ **Phone:** 720-913-5014
    ▪ **Email:** Jeffrey.garcia@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution <u>who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.</u>)*
    ▪ **Name:** Auditor Timothy O'Brien
    ▪ **Phone:** 720-913-5010
    ▪ **Email:** timothy.obrien@denvergov.org

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

    Extend the Auditor's Office contract for its primary recordkeeping, workpaper, and auditing software, Teammate through 2023.

***Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

   a. **Contract Control Number:** CE7A063-06 (Vendor Name: Wolters Kluwer Financial Services, Inc.)
   b. **Contract Term:** 12/31/2007 – 12/31/2023
   c. **Location:** Webb Building
   d. **Affected Council District:** Citywide
   e. **Benefits:** Required software for agency's primary function.
   f. **Contract Amount (indicate amended amount and new contract total):** Amended Amount - $396,169
   Total - $592,996.62

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

    No

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: RR19 0250 AO   Date Entered: _____