

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 4/28/2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

### 1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Catholic Charities & Community Services of The Archdiocese of Denver, Inc. to add \$300,000.00 for a new total of \$16,731,246.00 to provide shelter and programming services to women, individuals who identify, express, and present as transgender, non-binary, or gender non-conforming experiencing homelessness. No change to contract length, citywide (HOST-202370609/HOST-202579599-02).

3. **Requesting Agency:** HOST

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Patrick Casey	Name: Polly Kyle
Email: <a href="mailto:patrick.casey@denvergov.org">patrick.casey@denvergov.org</a>	Email: <a href="mailto:polly.kyle@denvergov.org">polly.kyle@denvergov.org</a>

5. **General description or background of proposed request. Attach executive summary if more space needed:**  
(Who, what, why)

Catholic Charities & Community Services of The Archdiocese of Denver, Inc. (CC) will be awarded \$300,000.00 for a new total of \$16,731,246.00 to provide shelter and programming services to women (and individuals who identify, express, and present as transgender, non-binary, or gender non-conforming) experiencing homelessness. This awarded \$300,000.00 will ensure Catholic Charities is able to provide 24/7 access and safe, stable and sanitary emergency shelter at 6240 Smith Road. Additional services include basic needs such as meals, snacks, shower access, secured storage for personal belongings, case management, supportive services and transitional planning into more stable housing opportunities.

6. **City Attorney assigned to this request (if applicable):**

7. **City Council District:** Citywide

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g., Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Professional Services < \$500K

**Vendor/Contractor Name (including any dba's):** Catholic Charities & Community Services of The Archdiocese of Denver, Inc.

**Contract control number (legacy and new):** HOST-202370609 / HOST-202579599-02

**Location:** Citywide

**Is this a new contract?** ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 2

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

- HOST-202370609 01/01/2024 – 12/31/2024
- HOST-202477323-01 01/01/2024 – 12/31/2025
- HOST-202579599-02 01/01/2025 – 12/31/2025

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$16,431,246.00	\$ 300,000.00	\$16,731,246.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/2024 – 12/31/2025	N/A	N/A

### Scope of work:

#### Emergency Shelter Operations & Programming

- I. *48th Street*
  - a. CC will adhere to the 2025 Shelter Standards document that HOST will provide prior to the commencement of the current period of performance.
  - b. CC will operate a Women's Shelter identified as the 48th Ave West shelter located at 4330 E 48th Ave or at a mutually agreed upon location owned by the City and County of Denver. The shelter will accommodate up to 275 guests, operating 24 hours per day, seven (7) days per week.
  - c. Shelter beds will be allocated 100% "emergency," meaning low-barrier entry, not referral-based and/or qualified entry requiring service engagement.
  - d. CC will provide safe, stable, and sanitary shelter services that include basic needs such as meals, snacks, shower access, laundry access and shelter.
  - e. CC will facilitate secure storage of personal client belongings.
  - f. CC and HOST will adhere to the Responsibility Matrix of Facility Related Services in Appendix A.
  - g. CC will provide case management, support services, and transition planning into more stable housing opportunities/situations for those guests who choose to engage in these programs.
  - h. CC will refer clients that are experiencing drug dependency and seeking support for their drug use to substance abuse groups and detox programs for assistance within the metro Denver area.
  - i. CC will provide a range of direct services and referrals to help develop a source of income through employment and/or acquisition of public benefits for those guests who choose to engage in these programs.
- II. *Holy Rosary Overflow Shelter*
  - a. CC will provide low-barrier, emergency shelter to accommodate women experiencing homelessness, Shelter capacity is up to 40 guests
  - b. Operating seven nights per week, at the CC Samaritan House, commonly called the Holy Rosary Overflow Shelter.

*To be completed by Mayor's Legislative Team:*

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- c. Shelter beds will be allocated 100% “emergency,” meaning low- barrier entry and walk-up access, not referral-based and/or qualified entry requiring service engagement.
- d. CC will provide safe, stable, and sanitary shelter services that include basic needs such as meals, snacks, and shelter.
- e. CC will provide transportation resources to clients as budget permits.

III. *Smith Road Shelter*

- a. CC will provide low-barrier, emergency shelter to accommodate women experiencing homelessness operating 24/7. Shelter capacity is it up to 82 guests.
- b. Shelter beds will be allocated 100% “emergency,” meaning low- barrier entry and walk-up access, not referral-based and/or qualified entry requiring service engagement.
- c. CC will provide safe, stable, and sanitary shelter services that include basic needs such as meals, snacks, shower access, laundry access and shelter.
- d. CC will provide transportation resources to clients as budget permits.

IV. *Severe/Cold Weather Operations-Severe/Cold weather advisory emergency shelters include designated capacities and overflow for each women’s emergency shelter, with Severe Weather Operations activating at 25°F or below and 24/7 shelter access as needed and allowed by budget.*

- a. **\*\*Holy Rosary and Smith Rd. Shelter is not 24/7 and will adhere to this designated shelters capacities and overflow with Severe/Cold Weather activation as needed and allowed by staffing and budget.\*\***

Was this contractor selected by competitive process? Yes,

If not, why not?

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Homelessness Resolution Fund

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

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