

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: December 26, 2013

Please mark one: ☒ Bill Request or ☐ Resolution Request

1. Has your agency submitted this request in the last 12 months?

☐ Yes ☒ No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Requesting approval of Master Purchase Order (MPO) 5652S0313 with A&E Tire Inc.. to provide new tires for City vehicles.

3. Requesting Agency: Purchasing

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Curtis Subia
- **Phone:** 303-342-2113
- **Email:** curtis.subia@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Curtis Subia
- **Phone:** 303-342-2113
- **Email:** curtis.subia@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Master Purchase Order (MPO) 5652S0313 with A&E Tire, Inc. to provide new tires for the City and County of Denver, with a maximum contract length of 3.25 years (Initial Term 1/1/2013-3/31/2014 with two possible one-year renewals) and maximum contract amount of \$2 Million. This is a cooperative purchase piggybacking off of State of Colorado agreement 863000YYY42M/WSCA.

*****Please complete the following fields:*** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:** 5652S0313
- b. **Duration:** January 1, 2013 through March 31, 2014 with two (2) potential renewals
- c. **Location:** Citywide
- d. **Affected Council District:** All
- e. **Benefits:** Reduced Costs for Vehicle Tires
- f. **Costs:** None

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None Known.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____