

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request:** December 26, 2013

Please mark one:      **Bill Request**                   or            **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

**Yes**                    **No**

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Requesting approval of Master Purchase Order (MPO) 5652S0313 with A&E Tire Inc.. to provide new tires for City vehicles.

**3. Requesting Agency:** Purchasing

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Curtis Subia
- **Phone:** 303-342-2113
- **Email:** [curtis.subia@denvergov.org](mailto:curtis.subia@denvergov.org)

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Curtis Subia
- **Phone:** 303-342-2113
- **Email:** [curtis.subia@denvergov.org](mailto:curtis.subia@denvergov.org)

**6. General description of proposed ordinance including contract scope of work if applicable:**

Master Purchase Order (MPO) 5652S0313 with A&E Tire, Inc. to provide new tires for the City and County of Denver, with a maximum contract length of 3.25 years (Initial Term 1/1/2013-3/31/2014 with two possible one-year renewals) and maximum contract amount of \$2 Million. This is a cooperative purchase piggybacking off of State of Colorado agreement 863000YYY42M/WSCA.

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:** 5652S0313
- b. **Duration:** January 1, 2013 through March 31, 2014 with two (2) potential renewals
- c. **Location:** Citywide
- d. **Affected Council District:** All
- e. **Benefits:** Reduced Costs for Vehicle Tires
- f. **Costs:** None

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

None Known.

*To be completed by Mayor’s Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_