

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 7/29/24

Please mark one: Bill Request or Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes No

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. Title: Approves the License Agreement with Information Technology Disaster Resource Center, Inc. for a term of three years through February 28, 2027, for a total of \$30.00 to park a community response trailer at 2100 31st Street, Denver, CO 80216 as needed.

3. Requesting Agency: Department of Finance

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Lisa Lumley & David Powell	Name: Carolina Flores
Email: Lisa.Lumley@denvergov.org & David.Powell@denvergov.org	Email:Carolina.flores@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:
See Executive Summary

6. City Attorney assigned to this request (if applicable): Gabrielle Corica

7. City Council District: 9

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): License Agreement

Vendor/Contractor Name (including any dba's): Information Technology Disaster Resource Center, Inc.

Contract control number (legacy and new): FINAN-202473299-00

Location: 2100 31st Street, Denver, CO 802016

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 3/1/2024 – 2/28/2027

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$30	N/A	\$30

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3/1/2024	N/A	2/28/2027

Scope of work: Store Community Response Trailer

Was this contractor selected by competitive process? No **If not, why not?**
Community Disaster Response to FEMA region 8 or their radius of deployment, is a community benefit during a disaster.

Has this contractor provided these services to the City before? Yes No N/A

Source of funds: N/A

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Executive Summary

Information Technology Disaster Resource Center, Inc- License Agreement

I'm requesting approval to enter into a license agreement with the Information Technology Disaster Resource Center for a parking stall at the Electronic Engineering Bureau, 2100 31st Street, Denver, CO 80216, for a community disaster response trailer as needed.

The trailer will deploy in FEMA Region 8 or based on the Information Technology Disaster Resource Center, Inc.'s radius for deployment.

This License Agreement with Information Technology Disaster Resource Center, Inc. is for 3 years at \$10.00 annually. Licensee shall have two successive options to extend the term for a period of one year.

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____