

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: October 20, 2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves contract with PriorityOne Group LLC for \$500,000.00 with an end date of 11-30-2028 to provide appliance maintenance and repair services Citywide, excluding Denver International Airport (GENRL-202580343).

3. **Requesting Agency:** General Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Roberto Avila	Name: Roberto Avila
Email: Roberto.Avila@denvergov.org	Email: Roberto.Avila@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

PriorityOne Group LLC will provide appliance maintenance and repair services on commercial kitchen appliances Citywide, excluding Denver International Airport. The initial 3-year contract term will begin on December 1, 2025, and end November 30, 2028. The term may be extended for two (2) one (1) year renewal terms upon written amendment prior to the expiration of the current term.

6. **City Attorney assigned to this request (if applicable):** Brian Martin

7. **City Council District:** Citywide, excluding Denver International Airport

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Standard Expenditure

Vendor/Contractor Name (including any dba's): PriorityOne Group LLC

Contract control number (legacy and new): GENRL-202580343

Location: Citywide, Excluding DIA

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** N/A

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
12/1/2025 – 11/30/2028 (Existing)

Contract Amount (indicate existing amount, amended amount and new contract total):
\$500,000.00 (Existing)

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$500,000.00	N/A	\$500,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
12/1/2025 – 11/30/2028	N/A	N/A

Scope of work:

PriorityOne Group LLC will provide scheduled appliance maintenance and repair services on commercial kitchen appliances Citywide, excluding Denver International Airport.

Was this contractor selected by competitive process? Yes **If not, why not?** N/A

Has this contractor provided these services to the City before? ☐ Yes ☒ No

Source of funds: General Funds

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): None

Who are the subcontractors to this contract? None

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