

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 10/24/2025

Please mark one: ☒ Bill Request or ☐ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☐ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☒ Other: Purchase Capital Equipment

2. **Title:** Approves the capital equipment purchase of two vehicles from the Denver Public Library Special Revenue Fund to support expanded book mobile services to communities.

3. **Requesting Agency:** Department of Finance on behalf of the Denver Public Library

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Jina Dunn	Name: Laura Swartz / Nikki McCabe
Email: jdunn@denverlibrary.org	Email: laura.swartz@denvergov.org / nikki.mccabe@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The Denver Public Library is requesting to purchase two (2) bookmobiles from the Denver Public Library Special Revenue Fund No. 15830. These vehicles will be purchased for the purposes of providing expanded book mobile services to communities impacted by the closure of four DPL branch locations in 2025-2026 due to bond renovation projects. The primary focus of these vehicles would be the Southeast Denver area, closest to where the four closed branches are located. DPL is considering an EV for the purchase of a smaller vehicle, like a sprinter type van, if charging capabilities can be provided. EV is not an option for the larger vehicle requested, due to the fact that the vehicle must provide power, heat and air conditioning while the vehicle is parked at locations.

Item	Quantity
Recreational Vehicle	1
Van	1

The cost of each vehicle exceeds the \$50,000 threshold that requires authorization for purchase. The total estimated cost for these vehicles is \$700,000, subject to estimates. This request is a companion to the annual Long Bill and allows for an administrative action needed to implement the 2026 budget as adopted.

6. **City Attorney assigned to this request (if applicable):** n/a

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____