

# ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 5/8/2023

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other: Non-Competitive Contract Amendment

2. **Title:** Approves Contract Amendment to Flagship Airport Services, Inc. contract PLANE-202265668 (201953023).

3. **Requesting Agency:** Denver International Airport

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Dave LaPorte	Name: Carolina Flores
Email: Dave.LaPorte@flydenver.com	Email: Carolina Flores

## 5. General description or background of proposed request. Attach executive summary if more space needed:

The purpose of this amendment is to add required Federal Emergency Management Agency (FEMA) language to allow DEN the opportunity to apply for federal reimbursement of additional costs incurred by DEN due to the COVID-19 pandemic. This amendment will not modify the term or the maximum contract liability.

6. **City Attorney assigned to this request (if applicable):** John Redmond

7. **City Council District:** 11

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):** Professional Services

**Vendor/Contractor Name:** Flagship Airport Services, Inc.

**Contract control number:** PLANE-202265668

**Location:** Denver International Airport

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

(3) year term, 3/1/2021 – 2/28/2024 with two (1) year extension options; there is no change to the original term of this Contract.

**Contract Amount (indicate existing amount, amended amount and new contract total):** There is no change to the original contract amount.

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$ 182,986,361.33	N/A	N/A

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3/01/2021 – 02/28/2024	N/A	N/A

**Scope of work:** Flagship Airport Services Inc. (Flagship) provides janitorial services for the Main Terminal, A Concourse, B Concourse and C Concourse at Denver International Airport (DEN) under DEN-specific contract PLANE-201953023. Services provided by Flagship include general janitorial services, restroom cleaning, carpet cleaning, and floor care/cleaning. In addition to general janitorial services, Flagship provides electrostatic spraying/fogging services in response to the COVID-19 pandemic. Flagship also provides personnel to perform snow removal operations on various landside locations. The provided snow removal services will include hand shoveling, spreading of ice melt, and possibly the use of small ride-on and push-behind equipment on side-walk areas only. Flagship will also provide cleaning services for A Concourse, B Concourse, and C Concourse Food Courts in addition to the Main Terminal Transportation Security Administration (TSA) areas. These services represent additional scope of work added during contract negotiations as a result of COVID-19 impacts to DEN.

**Was this contractor selected by competitive process?** No **If not, why not?** Non-Competitive Contract Amendment

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** O&M

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** This contract was assigned a 37% Minority/Women Business Enterprises “MWBE” by the Denver Division of Small Business Opportunity “DSBO”. Flagship Airport Services, Inc. is currently attaining a 41% MWBE goal.

**Who are the subcontractors to this contract?** Wayne Enterprises, Inc., AFL Maintenance Group, Inc., Metropolitan Services, Inc., Sparkle A Cleaning Company, and Maxx Impact Group.

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