

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Please mark one: ☐ Bill Request or ☒ Resolution Request

Date of Request: June 24, 2019

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. **Title:** Approves, FSM Group, LLC, revenue agreement for the Fuel System Maintenance, Operation and Management Service under Contract #201845224-00

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Angela Casias
Email: George.Karayiannakis@flydenver.com	Email: Angela.Casias@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

The Denver Airline Fuel Committee requested that Denver International Airport (DEN) Fuel System solicit proposals through the Request for Proposal (RFP) process. FSM Group, LLC, was selected to maintain, operate, and manage the Fuel System at DEN. FSM Group, LLC's contract will begin on September 1, 2019 and have a term of 5 years.

This agreement is not subject to the Minimum Wage Ordinance.

6. **City Attorney assigned to this request (if applicable):** Deb Overn

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR19 0695

5Date Entered: _____

Revenue Lease Agreement

Vendor/Contractor Name: FSM Group, LLC.

Contract control number: 201845224

Location: Denver International Airport

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** ____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

September 1, 2019 through August 31, 2024 / 5-year contract

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
N/A	N/A	\$12,000,000.00 / Annually

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	September 1, 2019 - August 31, 2024

Scope of work: The scope of work for this project includes maintenance of the fueling system and the Operator will be responsible for the overall operation and management of the DEN aircraft and vehicle fueling system. The Operator will be responsible for the daily, monthly and annual maintenance, operation and management of the fueling system.

Was this contractor selected by competitive process? Yes, competitive RFP **If not, why not?** N/A

Has this contractor provided these services to the City before? ☐ Yes ☒ No

Source of funds: Revenue

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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