

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: August 27, 2012

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

This is to execute an Support Facilities Lease Agreement with Swissport Cargo Services, LP., Contract Control Number: AR 15004 (1), a third party cargo handler that provides cargo services to commercial flights.

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Amy Raaz
- **Phone:** (303)342-2201
- **Email:** Amy.Raaz@flydenver.com

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- **Name:** John Ackerman
- **Phone:** 303-342-2568
- **Email:** John.Ackerman@flydenver.com

6. **General description of proposed ordinance including contract scope of work if applicable:** This is for Swissport Cargo Services, LP Use of Support Facilities and gives them the right to use the facilities at DIA to support their cargo operation for commercial airlines. This is a revenue contract.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** AR 15004 (1)
- b. **Duration:** 4.5 years
- c. **Location:** DIA
- d. **Affected Council District:** 11
- e. **Benefits:** Provide airline service at DIA
- f. **Costs:** Revenue

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$101,600.00 Annually	\$89,918.00 Annually	\$191,518.00 Annually

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
05/11/2012 -12/31/2016		

g. **Date Goals Assigned:** n/a

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date: _____

h. Goals: n/a

7. Is there any controversy surrounding this ordinance? (*Groups or individuals who may have concerns about it?*) **Please explain.**

No controversy.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____