

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 12/16/13

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

[PropertyInfo Corporation; CLERK-201309360-01; Amendment #1]

3. **Requesting Agency:** Clerk and Recorder

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Juan Guzman
- **Phone:** (720) 865-8692
- **Email:** Juan.Guzman@Denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Juan Guzman
- **Phone:** (720) 865-8692
- **Email:** Juan.Guzman@Denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

[This will create an agreement between PropertyInfo and the Clerk and Recorder's Office

- Revenue Sharing of eRecording submission fees
- Places a cap on fees that PropertyInfo can charge its customers for submitting electronic documents to Denver County for the purpose of recording through 2016 with future submission rates being negotiated between the parties based upon existing market rates at the time.
- Streamlines city processes by providing a direct, electronic recording service to internal city departments free of charge, which saves time and money.]

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** CLERK-201309360-01
- b. **Duration:** 2013-04-15 to 2018-09-30
- c. **Location:** Clerk and Recorder Office
- d. **Affected Council District:** City Wide
- e. **Benefits:** Increases Revenue, increases efficiencies by allowing internal city departments to electronically record documents with the Clerk and Recorder's office free of charge.
- f. **Costs:** \$0

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

[No]

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____