

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 12/01/2016

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

For an ordinance approving the Agreement between the City and County of Denver and Century Helicopters Inc. for scheduled and non-scheduled maintenance of the Denver Police Department's helicopter.

3. Requesting Agency:

Denver Police Department

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Laura Wachter – Department of Safety
- **Phone:** 720-913-6445
- **Email:** Laura.Wachter@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Jeannie Springer – DPD Financial Services Division
- **Phone:** 720-913-6587
- **Email:** Jeannie.Springer@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

- The contract includes provision for scheduled maintenance which includes scheduled inspections, maintenance, overhaul and replacement of components. In addition, the contract scope includes provision of a Jet Ranger for regularly scheduled patrol flights, as a rental, when the DPD Bell 407 is in for major work; the placement of a rental engine/compressor section in the 407 during overhauls; and non-scheduled maintenance of on-board and on-condition items that may need replacement.
- This contract is based upon the vendor as the successful bidder in a new Request For Proposal (RFP) process conducted in 2016.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:** POLIC-201628715-00
- b. **Duration:** July 1, 2016 to June 20, 2018
- c. **Location:**
- d. **Affected Council District:**
- e. **Benefits:**
- f. **Costs:** \$1,000,000

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

7. **Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.**

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SIRE Tracking Number: _____

Date Entered: _____