

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: Bill Request or Resolution Request Date of Request: 11/15/2021

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Resolution to approve contract with BDO USA, LLP to audit city's annual financial statements and conduct federal Single audit.

3. Requesting Agency: Auditor's Office

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Jeffrey Garcia	Name: Jeffrey Garcia
Email: Jeffrey.Garcia@denvergov.org	Email: Jeffrey.Garcia@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The Denver Charter (§5.2.2.(A)) and Denver law (§20-280(a)-(d)) requires the Audit Committee to select and employ an external audit firm to conduct an annual audit of the city. To utilize firm-specific expertise, the Audit Committee selected 3 audit firms – BDO, USA, LLP (AUDIT-202158986) will perform the CAFR Audit and Single Audit; Moss Adams, LLP (AUDIT-202158955) will audit Denver International Airport; and BKD, LLP will audit the city's Waste Water and Deferred Compensation Fund.

6. City Attorney assigned to this request (if applicable): Laurie Heydman

7. City Council District: City-Wide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 1415

Date Entered: _____

Professional Services > \$500K

Vendor/Contractor Name: BDO USA, LLP

Contract control number: AUDIT-202158986

Location: City-wide

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 6/1/2021 – 12/31/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
3,309,200	0	3,309,200

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	N/A

Scope of work:

Vendor will audit Denver’s annual financial statements and federal funding and projects in compliance with federal single audit requirements.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

**Vendor has performed city audits in the past, but not the CAFR and Single Audit.*

Source of funds: Auditor’s Office Budget – General Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? No subcontractors

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