

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Please mark one: Bill Request or Resolution Request Date of Request: May 7, 2018

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: Approves contract execution for The JW Group, Inc., On-call Electronic Communications Systems, Contract No. 201839581.

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Robert W. Kastelitz, Sr. Vice President / CIO	Name: Angela Casias
Email: Robert.Kastelitz@flydenver.com	Email: Angela.Casias@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

Provides professional services on an as-needed basis for design, project management, technical documentation, and software and system support services for new and ongoing projects in electronics, IT, and telecommunications systems.

6. City Attorney assigned to this request (if applicable): Kevin Cain

7. City Council District: 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR18 0540

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
On-Call Professional Services > \$500K

Vendor/Contractor Name: The JW Group, Inc.

Contract control number: 201839581-00

Location: Denver International Airport (DEN)

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
DOE - 3 years, plus one (1) option to extend for two (2) years

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
N/A	N/A	\$5,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	DOE - 3 years, plus one (1) option to extend for two (2) years

Scope of work:

The request to go to RFP for the selection and award of multiple On-Call Communications Engineering and Design firms for use in the design, project management, technical documentation, software and systems support for new and ongoing projects and related technical systems at Denver International Airport (DEN) was originally submitted in August 2017.

We are requesting two contracts to be awarded to encourage competitive pricing. AECOM Technical Services, Inc., is the incumbent and has proven to be a strategic partner for DEN and Business Technologies. The JW Group, Inc., has demonstrated their in-depth knowledge of key systems managed by Business Technologies to include Video Management System, Cyber Security, Flight Information Display systems, Common Use, as well as Local and Wide Area Networks. The JW Group, Inc., provides Airport experience, technical expertise, and professional certification. The JW Group, Inc., is a small firm founded in 2009. They currently have 13 full-time employees with a pool of six independent consultants. The JW Group, Inc., specializes in airport information technology and has successfully demonstrated their ability to provide consulting services for DEN and Business Technologies. We are encouraging competitiveness by having two (2) contracts. The JW Group Inc., is a more niche organization, and due to size of the company we anticipate their participation in bidding opportunities to be limited; for these reasons the contract value is \$5,000,000.00.

This on-call contract mechanism allows the Business Technologies Division to properly provide technical resources that include specialized airport systems as needed. The Consultant will be required to maintain professional certifications in areas to allow for proper design and permitting activities where required.

Was this contractor selected by competitive process? Yes, competitive RFP
Has this contractor provided these services to the City before? Yes No

Source of funds: O&M and CIP

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR18 0540

Date Entered: _____

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: **RR18 0540**

Date Entered: _____