

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor’s Legislative team with questions

Date of Request: 12/26/2024

Please mark one: Bill Request or Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes No

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Workday, Inc. to increase the contract amount \$24,009,419 and extend the term five years for continual use and support of the Workday Enterprise Resource Planning software used by all City agencies

3. Requesting Agency: Technology Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Jules Jupille	Name: Jules Jupille
Email: Juliana.jupille@denvergov.org	Email: Juliana.jupille@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:
(who, what, why)

The City currently uses Workday’s Enterprise Resource Planning (ERP) application and wishes to extend the contract for continual use of this application. This is a critical application is used by all agencies within the City including Denver International Airport

Workday is a Cloud based Software as a Service (SaaS) Solution that is highly configurable with minimum to no customization required. The Workday solution increases the customer experience and usability of the application. This contract includes vendor supported upgrades which ensures the City is always on the most current version of the software.

The City’s use of this application included, but is not limited to, the following core functions:

- Human Resources & Financials
 - Human Capital Management
 - Cloud Connect for Benefits
 - Payroll
 - Projects
 - Expenses
 - Procurement

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

- Core Financials
- Grants Management
- Learning
- Media Cloud
- Recruiting
- Prism Analytics:
 - Prism Analytics provides City Agencies with self-service access to the data they need to deliver better business outcomes.
- Platinum Customer Success Package:
 - Workday dedicates resources to assist the City with future deployment, production and post-production activities to ensure success.

For this software application, the contract duration will exceed Executive Order 8’s recommendation of rebidding every three to five years. Per Executive Order 8: "Agencies should limit the duration of contracts to three to five years at which time a new solicitation should be initiated absent special circumstances." The special circumstances that would provide for a justification to deviate from this policy are as follows:

- Situations where standardization of equipment or continuity of service is required;
- Situations where competition does not exist;
- Situations where economic factors make it unfavorable for the city to re-bid a contract.

Continuity of Service:

The Workday ERP application has been configured specifically for the City of Denver. City employees have been trained and are efficient with this application so the continual use of this application will allow City personnel to provide continuity in its internal business functions as well any external services available to citizens.

Competition does not exist:

As the City already has purchased, implemented, has been trained on and intends on using Workday’s ERP software application for several years to come, continual subscription and support from Workday is needed to ensure the application is functioning at its maximum capacity. These are services that should come directly from Workday so an opportunity for competition does not exist.

Economic factors make it unfavorable to for the city to re-bid a contract:

To fully implement this software application, there were multiple phases spanning a three year timeframe that the City and Workday went through which were investments for both the City and Workday. These include negotiating a Statement of Work, negotiating a contract, analysis of the City’s then current Human Resource and Financial software data, planning for the new system, designing the new system to meet City objectives, implementing the new system, configuring (fine tuning) the new system, testing the new system and training employees on the new system. This is a resource and time consuming process. For the City to re-bid this every three to five years would mean the opportunity for any type of return on our investment would be minimalized and the City would be in a perpetual cycle of bidding, implementing, retraining and decommissioning of previous applications. This would result in an unnecessary negative financial impact and a decrease in consistency of services for City employees and the citizens of Denver.

6. **City Attorney assigned to this request (if applicable): Andrew Riester**
7. **City Council District: Citywide**
8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor’s Legislative Team:

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Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Standard Expenditure contract exceeding \$500,000

Vendor/Contractor Name (including any dba's): Workday, Inc.

Contract control number (legacy and new): Original TECHS-201523140-00
This amendment TECHS-202475206-03

Location: N/A

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 03

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Current Term: 7/31/2015 – 12/31/2024 Proposed term: 7/31/2015 – 12/31/2029 Duration: 14 years

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$23,958,946.80	\$24,009,419	\$47,968,365.80

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7/31/2015 – 12/31/2024	Five Years	12/31/2029

Scope of work:

Vendor will continue to support the ERP software according to our Service Level Agreement. This includes vendor monitoring of the application as well as issue resolution assistance to ensure the application is functioning at its maximum performance.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: Technology Services Operational Funds

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

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Who are the subcontractors to this contract? N/A

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