

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 04/03/18

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title:

Approves contract execution with JSM & Associates, LLC for the Baggage Handling System (BHS) Operational and Maintenance services at Denver International Airport.

3. Requesting Agency:

Denver International Airport

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Rachel Marion	Name: Dave LaPorte
Email: Rachel.Marion@flydenver.com	Email: Dave.LaPorte@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

JSM & Associates, LLC (JSM) will operate all portions of the BHS from the point where baggage is loaded to the final point where the baggage is unloaded. JSM shall maintain the BHS on a predictive and preventive maintenance basis in a safe and efficient manner such that equipment is inspected regularly and changed/repared prior to actual failure. JSM will provide, manage, supervise, and train all personnel required to perform the operations and maintenance at the minimum service standard defined in the Contract and monitored through the Key Performance Indicators (KPI). All materials, equipment, consumables, and services required to achieve and maintain the KPIs shall be included and provided by JSM. JSM will provide reports of the operation and the maintenance of the BHS as required or requested by the City. All equipment which requires rebuild/ refurbishment shall be part of the scope of work under this contract.

6. City Attorney assigned to this request (if applicable): John Redmond

7. City Council District: 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR18 0401

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services.

Vendor/Contractor Name: JSM & Associates, LLC

Contract control number: 201736982

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

6-16-2018 – 6-15-2021 Three (3) years with two (2), one (1) year extension options for a total of five (5) years.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
N/A	N/A	\$45,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	6/15/2021

Scope of work:

The Contractor shall operate all portions of the BHS from the point where baggage is loaded to the final point where the baggage is unloaded. The Contractor shall maintain the BHS on a predictive and preventive maintenance basis in a safe and efficient manner such that equipment is inspected regularly and changed/repared prior to actual failure. The Contractor shall provide, manage, supervise, and train all personnel required to perform the operations and maintenance at the minimum service standard defined in the Contract and monitored through the Key Performance Indicators (KPI). All materials, equipment, consumables, and services required to achieve and maintain the KPIs shall be included and provided by the Contractor. The Contractor will provide reports of the operation and the maintenance of the BHS as required or requested by the City. All equipment which requires rebuild/refurbishment shall be part of the scope of work under this contract.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: O&M

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

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