

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request:** February 23, 2016

Please mark one:       **Bill Request**                      or                       **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

**Yes**                       **No**

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Requesting approval of Master Purchase Order (MPO) 0852A0116 with CDW Government, LLC to provide NEC Display Monitors for Denver International Airport.

**3. Requesting Agency:** Purchasing

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Curtis Subia
- **Phone:** 303-342-2113
- **Email:** [curtis.subia@denvergov.org](mailto:curtis.subia@denvergov.org)

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Curtis Subia
- **Phone:** 303-342-2113
- **Email:** [curtis.subia@denvergov.org](mailto:curtis.subia@denvergov.org)

**6. General description of proposed ordinance including contract scope of work if applicable:**

Requesting approval of Master Purchase Order (MPO) 0852A0116 with CDW Government, LLC to provide NEC Display Monitors for Denver International Airport, with a contract term of February 19, 2016 to expire January 31, 2017 with two (2) possible 3-month options to extend, and an maximum contract amount of \$1.5 Million.

*\*\*Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. Contract Control Number:** 0852A0116
- b. Duration:** 2/19/2016 through 1/31/2017, with two (2) 3-month options.
- c. Location:** DIA
- d. Affected Council District:** 11
- e. Benefits:** NEC Display Monitors.
- f. Costs:** None

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

None Known.

*To be completed by Mayor’s Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_