

1 **BY AUTHORITY**

2 ORDINANCE NO. \_\_\_\_\_  
3 SERIES OF 2021

COUNCIL BILL NO. CB21- 0420  
COMMITTEE OF REFERENCE:  
4 Business, Arts, Workforce & Aviation Services

5  
6 **A BILL**

7 **For an ordinance establishing a system of licensing and inspections of certain**  
8 **long-term residential rental properties.**

9 **BE IT ENACTED BY THE COUNCIL OF THE CITY AND COUNTY OF DENVER:**

10 **Section 1.** A new Article VIII of Chapter 27 shall be added to read as follows:

11 **ARTICLE VIII. –LICENSING OF RESIDENTIAL RENTAL PROPERTY**

12 **Sec. 27-191. – Legislative intent.**

13 The purpose of this article is to supplement the provisions of state law governing the rights  
14 and duties of landlords and tenants of residential property in the City and to license and regulate  
15 certain buildings, structures, dwelling units or accessory dwelling units that are rented or offered for  
16 rent as long-term residential rental properties. This code shall be construed to ensure public health,  
17 safety, and welfare insofar as they are affected by the continued occupancy and maintenance of  
18 these structures and premises. In the future, efficiency standards for rental properties to ensure  
19 emission reductions, improved indoor air quality and affordability of rentals for tenants and landlords  
20 may be implemented into these provisions.

21 **Sec. 27-192. – Definitions.**

22 In addition to the definitions provided in article II of this chapter, the following terms shall  
23 have the respective meanings assigned to them:

24 (1) *Department* means the department of excise and licenses.

25 (2) *Director* means the director of excise and licenses.

26 (3) *Dwelling unit* shall have the meaning set forth in the Denver Zoning Code.

27 (4) *Home inspector* means a professional who meets the following qualifications:

28 a. Certified by either the American Society of Home Inspectors, Inc., the International  
29 Association of Certified Home Inspectors, Inc., or the Master Inspector Certification Board, Inc.; and

30 b. Certified as a Combination Building Inspector by the International Code Council.

31 (5) *Rent* means receiving or offering money, services, or other remunerations in exchange  
32 for occupation of a residential rental property.

33 (6) *Residential rental property* means any building(s), structure(s), or accessory dwelling unit  
34 that is rented or offered for rent as a residence. Residential rental property does not include on-

1 campus college housing, facilities licensed pursuant to article I of chapter 26 of this Code, or facilities  
2 licensed pursuant to article II or article III of chapter 33 of this Code.

3 **Sec. 27-193. – License required.**

4 (a) *License required – residential rental property: apartment complexes and multi-unit homes.*

5 After January 1, 2023, it shall be unlawful for any person to offer, provide, or operate a residential  
6 rental property consisting of two (2) or more dwelling units on a parcel under that person's ownership  
7 without first obtaining a license for that residential rental property as provided in this article VIII and  
8 in compliance with any and all applicable laws. Examples of two (2) or more dwelling units on a  
9 parcel include, but are not limited to apartment complexes, multi-unit structures, and any other type  
10 of home where two or more dwelling units are provided for rent. The director may issue a single  
11 residential rental property license for any residential property situated on two (2) or more contiguous  
12 parcels under the same ownership.

13 (b) *License required – residential rental property: single family homes; rowhouses; and*  
14 *condominiums.* After January 1, 2024, it shall be unlawful for any person to offer, provide, or operate  
15 a residential rental property consisting of a single dwelling unit on a single parcel without first  
16 obtaining a license for that residential rental property as provided in this article VIII and in  
17 compliance with any and all applicable laws. Examples of a single dwelling unit on a parcel include,  
18 but are not limited to single family homes, a single dwelling unit within a rowhouse, a single dwelling  
19 unit within a condominium, and any other type of home where a person is offering only one dwelling  
20 unit on the parcel is for rent.

21 (c) Notwithstanding the provisions of paragraphs (a) and (b), an applicant for a residential  
22 rental property license may continue in operation on and after the date a respective license would  
23 be required, if:

24 (1) The applicant has submitted an application satisfying all provisions of this article VIII to  
25 the department prior to the date that the respective license would be required;

26 (2) The application is pending at the time of the date a respective license would be required;

27 (3) The applicant has completed an inspection subject to the provisions of this article VIII;

28 and

29 (4) The applicant complies with all provisions of this article VIII, and any rules and regulations  
30 adopted pursuant thereto.

31 **Sec. 27-194. – Application.**

32 (a) *Application requirements.* All residential rental property license applications shall be made  
33 on forms provided by the director and shall include, in addition to any information required by chapter  
34 32 of this Code, all supplemental materials required by this article and any rules adopted pursuant

1 thereto. The director may, at the director's discretion, require additional documentation associated  
2 with the application, as may be necessary, to enforce the requirements of this article VIII.

3 (b) *Referral to other agencies.* Applications for a residential rental property license may be  
4 referred to other appropriate city agencies, including but not limited to the department of public  
5 health and environment, department of zoning administration, fire prevention bureau, building  
6 inspection division, and the wastewater division of the department of public works. The applicant  
7 shall obtain any and all necessary permits, licenses, or other regulatory approvals as provided for  
8 in section 32-10.

9 **Sec. 27-195. – Licensing requirements.**

10 In addition to the provisions applicable to all licenses, all residential rental property licensees  
11 shall comply with the following provisions:

12 (a) A residential rental property licensee must maintain premises in compliance with article  
13 II, and all rules and regulations adopted pursuant thereto.

14 (b) A residential rental property licensee shall ensure that all appliances supplied by the  
15 owner are in good working condition, free of leaks or other defects, so as not to cause any unsafe  
16 or unsanitary condition.

17 (c) A residential rental property licensee shall ensure that all dwelling units within a residential  
18 rental property contain a functioning smoke detector, carbon monoxide detector, and fire  
19 extinguisher.

20 (d) A residential rental property licensee shall comply with section 27-201(a) herein.

21 **Sec. 27-196. – Inspections.**

22 (a) *License inspections.* Except as provided in subsection (c) of this section, the director  
23 shall not approve a residential rental property application unless the applicant provides verification  
24 of a successful inspection, in the form required by the manager of public health and environment or  
25 its designee, that the licensed premises comply with the provisions of article II. Residential rental  
26 properties with multiple dwelling units on a parcel shall cause a minimum of ten percent of their units  
27 to be inspected at random, or at least one unit at random if there are less than ten dwelling units on  
28 the parcel.

29 (b) *License inspections to be completed by home inspectors.* Inspections for residential rental  
30 properties must be completed by a home inspector as defined in this article VIII. Verifications of  
31 successful completion shall include a copy of the home inspector's certifications required by this  
32 article VIII.

33 (c) *Special license inspections.* An applicant whose fees may be waived pursuant to section  
34 32-105(b) may submit an inspection report certifying compliance with federal housing standards

1 conducted by a local, state, or federal government agency or state finance agency. Such inspection  
2 report must be dated within four years of the application date.

3 (d) *Deadlines for inspections.* All inspections shall be completed within 90 days of the  
4 application date. The director shall not accept verification of a successful inspection if the verification  
5 is not within 90 days of the new residential rental property application date.

6 (e) *Exemption from initial inspection.* Subsection (a) shall not apply to newly constructed  
7 rental properties if the application is submitted within four years after the date of issuance of the  
8 certificate of occupancy or temporary certificate of occupancy. This exemption does not apply to  
9 existing structures that receive a new certificate of occupancy or temporary certificate of occupancy.

10 (f) *Other inspections.* All residential rental property licensees shall be subject to inspections  
11 as provided in article II of this chapter from the manager of public health and environment or its  
12 designee. No person shall be deemed to be in compliance with the provisions of article II solely by  
13 virtue of having received a passing inspection from a home inspector.

14 **Sec. 27-197. - Causes for denial.**

15 In addition to the grounds set forth in the chapter 32 of this Code, any application submitted  
16 pursuant to this article VIII shall be denied if:

17 (a) The issuance of a license to the applicant or licensee would not comply with any  
18 applicable federal, state, or local law, and any rules and regulations adopted pursuant thereto.

19 (b) The proposed licensed premises does not conform to the requirements of the Denver  
20 Zoning Code, Former Chapter 59, the Denver Building and Fire Code, the electrical code of the City  
21 and County of Denver, article II of this chapter, or the rules and regulations promulgated by the  
22 department of public health and environment.

23 (c) The applicant or licensee fails to complete any required inspections or obtain any  
24 necessary permits for the proposed premises.

25 **Sec. 27-198. – Transferability of license.**

26 No license granted pursuant to this article shall be transferable from one (1) person or  
27 location to another.

28 **Sec. 27-199. – Term license, renewal.**

29 (a) *Term.* Residential rental property licenses shall expire four years from issuance or when  
30 ownership of the property licensed pursuant to this article changes from the person recorded on the  
31 face of the license.

32 (b) *Application materials and deadlines.* Residential rental property license renewals shall be  
33 governed by the standards and procedures set forth in chapter 32 of this Code. Applications to  
34 renew a residential rental property shall be made in the manner provided by the director.

1 (c) *Inspection prior to renewal.* Residential rental property licensees shall cause the licensed  
2 premises to be inspected pursuant to section 27-196 prior to renewal. The director shall not accept  
3 verification of a successful inspection if the verification is not within 90 days of the renewal  
4 application date, except as provided for in section 27-196(c).

5 (d) *Denial of renewal.* An application to renew a residential rental property license may be  
6 denied if there are causes for denial, suspension, revocation, non-renewal or other licensing  
7 sanctions as provided in chapter 32 of this Code, this article VIII, or rules and regulations  
8 promulgated thereto.

9 **Sec. 27-200. – Suspension, revocation, and other sanctions.**

10 (a) *Disciplinary actions.* In addition to the grounds set forth in chapter 32 of this Code, a  
11 residential rental property license may be suspended or revoked for any of the grounds for denial  
12 set forth in this article VIII.

13 (b) *Disciplinary procedures.* Procedures for investigation of license violations and for  
14 suspension, revocation or other licensing sanctions as a result of any such violation shall be as  
15 provided in chapter 32 of this Code and any rules and regulations promulgated by the director.

16 (c) *Effect on leases.* The suspension or revocation of a license shall not affect any lease or  
17 other arrangement for possession between the licensee and a tenant. However, the licensee shall  
18 not enter into any new arrangement for possession, nor renew any arrangement, during active  
19 suspension or revocation of its license. Additionally, the licensee must comply with any conditions  
20 related to the disciplinary action.

21 **Sec. 27-201. – Executed written leases and notice of tenant rights and resources.**

22 (a) Executed written lease and notice of tenant rights and resources. Beginning January  
23 1, 2022, no owner or operator shall allow any person to initiate a new occupancy of a rental property  
24 for a period in excess of 30 days for valuable consideration unless and until such owner or operator  
25 has provided a copy of an executed written lease, in the timeframes and manner set forth in C.R.S.  
26 §38-12-801. In addition, at the time of providing a copy of the executed written lease and at any  
27 time the owner or operator makes any rent demand posted pursuant to C.R.S. §13-40-104, an  
28 owner or operator shall provide written notice of tenants' rights and resources on a form provided  
29 or approved by the City. Such notice shall contain information concerning minimum housing  
30 standards required under article II of Chapter 27; resources and information on how to make a  
31 complaint related to minimum housing standards; a statement regarding tenants' legal rights when  
32 receiving a notice to vacate their premises, to utilize or seek legal representation, or in any court

1 proceeding related to their rental housing; and, how to locate rental assistance and legal service  
2 providers.

3 (b) *Enforcement.* An owner or operator who violates the provisions of this section 27-  
4 201(a) is subject to the penalties and procedures set forth in Article XII, Chapter 2 of the Code,  
5 Administrative Citations, of this Code. This subsection (b) shall sunset at the time a license is  
6 required under 27-193, and thereafter any residential rental licensee failing to comply with section  
7 27-201(a) may be subject to suspension, revocation, or sanctions in 27-200 herein, in addition to  
8 the grounds set forth in chapter 32 of this Code.

9 **Sec. 27-202. – Rules and regulations.**

10 The director may adopt such reasonable rules and regulations as may be necessary for the  
11 administration and enforcement of the provisions of this article and any other ordinances or laws  
12 relating to and affecting the licensing and operation of residential rental properties. It shall be  
13 unlawful for any person to violate a rule or regulation adopted by the director pursuant to this  
14 section.

15 **Sec. 27-203. – Reporting.**

16 *Report to City Council.* The director shall report in writing to city council by July 1 of each  
17 year, beginning in 2022, regarding the issuance of rental licenses.

18  
19 **Section 2.** Article I of Chapter 32 shall be amended by adding the language underlined to  
20 read as follows:

21 **Sec. 32-19. Expiration.**

22 Unless provided for otherwise, No license shall extend beyond one (1) year from the date  
23 of its issuance and shall expire on the date specified on the license.

24 **Section 3.** Article II of Chapter 32 shall be amended by adding the language underlined  
25 and deleting the language stricken to read as follows:

26 **Sec. 32-46. - Generally.**

27 The application and license fees required by this Code are set out in the following sections  
28 of this article. Fees may be waived for federal, state, and local government applicants.

29 **Sec. 32-105 – Reserved**Residential rental property fees.

30 (a) Residential rental property owners are subject to the following fees beginning on January  
31 1, 2022:

32 (1) Application fee:

1 i. Two (2) or more dwelling units on a parcel(s) ..... \$50 (Fee is \$25 if application is  
2 submitted before January 1, 2023)

3 ii. Single dwelling unit on a parcel ..... \$50 (Fee is \$25 if application is submitted before  
4 January 1, 2024)

5 (2) License fee, per year:

6 i. Single dwelling unit on a parcel ..... \$50

7 ii. 2 – 10 dwelling units on a parcel(s) ..... \$100

8 iii. 11 – 50 dwelling units on a parcel(s) ..... \$250

9 iv. 51 – 250 dwelling units on a parcel(s) ..... \$350

10 v. More than 250 dwelling units on a parcel(s) ..... \$500

11 (b) Application and license fees shall be waived for the following residential rental properties:

12 (1) owned in whole or in part by or leased and operated by a local, state, or federal  
13 government agency;

14 (2) owned by or leased and operated by any organization that has been exempted from  
15 federal income tax as a nonprofit organization in good standing under section 501(c)(3) of the United  
16 States Internal Revenue Code of 1986, as amended, and has been designated as income-restricted  
17 housing in section 27-154(d); and,

18 (3) affordable housing projects that are constructed with the support of any combination  
19 of federal, state or local financial resources, including private activity bonds, tax credits, grants,  
20 loans, or other subsidies to incentivize the development of affordable housing, including support  
21 from the affordable housing permanent funds created in section 27-150, or properties where the  
22 tenants are recipients of low income housing assistance and that are restricted by law, contract,  
23 deed, covenant, or any other legally enforceable instrument to provide housing units only to income-  
24 qualified households where 80% of the total units are income restricted.

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26 [BALANCE OF PAGE INTENTIONALLY LEFT BLANK]  
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1 COMMITTEE APPROVAL DATE: April 14, 2021  
2 MAYOR-COUNCIL DATE: April 20, 2021 by Consent  
3 PASSED BY THE COUNCIL: \_\_\_\_\_ May 3, 2021

4 Steve Gilmore \_\_\_\_\_ - PRESIDENT

5 APPROVED: [Signature] \_\_\_\_\_ - MAYOR \_\_\_\_\_ May 4, 2021

6 ATTEST: \_\_\_\_\_ - CLERK AND RECORDER,  
7 EX-OFFICIO CLERK OF THE  
8 CITY AND COUNTY OF DENVER

9 NOTICE PUBLISHED IN THE DAILY JOURNAL: \_\_\_\_\_;

10 PREPARED BY: Reginald Nubine, Assistant City Attorney DATE: April 22, 2021

11 Pursuant to section 13-12, D.R.M.C., this proposed ordinance has been reviewed by the office of  
12 the City Attorney. We find no irregularity as to form, and have no legal objection to the proposed  
13 ordinance. The proposed ordinance is not submitted to the City Council for approval pursuant to §  
14 3.2.6 of the Charter.

15 Kristin Bronson, Denver City Attorney

16 BY: Jonathan Griffin \_\_\_\_\_, Assistant City Attorney DATE: Apr 22, 2021 \_\_\_\_\_

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