

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 5/21/2024

Please mark one: Bill Request or Resolution Request

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a Change Order to PO-00076190 to Environmental Design Inc. in the amount of \$231,083.20 for a new total amount of \$2,325,363.20 and new end date of 12/31/2025 for the extended maintenance of trees for the 16th Street Mall Design-Build Project and downtown area.

3. **Requesting Agency:** General Services on behalf of the City Forester

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Brenda Hannu/Mike Swanson	Name: Brenda Hannu/Mike Swanson
Email: brenda.hannu@denvergov.org michael.swanson@denvergov.org	Email: brenda.hannu@denvergov.org michael.swanson@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The City awarded Purchase Order (PO-00076190) to Environmental Design, Inc. to source, procure, consolidate, contract grow at multiple locations, and maintain a specific list of trees as part of the larger 16th Street Mall Design-Build Project until such time as the trees are required for installation on the 16th Street Mall or at other locations in the downtown area. An extension of nursery maintenance through end of 2025 is required for the ongoing preparation and care of trees for eventual placement in various locations in downtown areas, and within the 16th Street Mall, once those sites are ready to receive them for final placement. This amendment will also provide DOTI additional time to plan for beneficial reuse of surplus trees on other City projects; depending on the number of surplus trees available and timing of other projects, an additional amendment may be required in 2025.

6. **City Attorney assigned to this request (if applicable):** Jason Moore

7. **City Council District:** 10

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Purchase Order

Vendor/Contractor Name (including any dba's):

Environmental Tree and Design Inc.

Contract control number (legacy and new): PO-00076190

Location: 16th Street Mall

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates, and amended dates):

Current end date is 12/31/2024. New amended end date is 12/31/2025.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$2,094,280.00	231,083.20	\$2,325,363.20

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
12/31/2024	1 year	12/31/2025

Scope of work: Environmental Design, Inc. will source, procure, consolidate, contract grow at multiple locations, and maintain a specific list of trees as part of the larger 16th Street Mall Design-Build Project until such time as the trees are required for installation on the 16th Street Mall or elsewhere in the downtown area. This amendment will also provide DOTI additional time to plan for beneficial reuse of surplus trees on other City projects; depending on the number of surplus trees available and timing of other projects, an additional amendment may be required in 2025.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: Public Works CIP

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): None

Who are the subcontractors to this contract? None

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Date Entered: _____