



## Easement Relinquishment Submittal Checklist

**Any submittal not meeting all minimum checklist criteria herein shall be rejected as incomplete.**

**Easement Relinquishment submittal documents will include the following:**

- Application (Page 2&3 of this document) - Must be signed by owner, or a vested party
- Original holding document of the easement - eg. Ordinance, PNEE, Subdivision plan, etc.:
  - Must include the Clerk and Recorder's Book and Page, and/or Recordation Number.
- A Legal Description and Exhibits are required if you are relinquishing a portion of the easement as held in the original document. The Legal Description and Exhibit of the easement(s) to be relinquished, must be prepared by a Professional Land Surveyor (PLS), licensed in the State of Colorado:
  - PDF format (**must be PLS signed and stamped**) **and**
  - Word format (Does not need to be PLS signed and stamped)
- Site Plan - accurately engineered drawings to include:
  - Numerical and Bar Scale (Scale not to exceed 1:40)
  - North arrow
  - Legend
  - Vicinity map, if necessary
  - Plan set date and revision number (if applicable)
  - Call out the location of the easement proposed to be relinquished and hatch area**
  - Call out the location if new easement will be conveyed** (if applicable)
  - Property lines
  - Right-of-Way width
  - Edge of Pavement and/or Curb and Gutter
  - Sidewalks
  - Trees and landscaping in the ROW
  - Nearby driveways and alleys
  - Street names
  - Aerial imagery is allowed, but does not replace the required Engineered drawings**

### FEES:


Must be paid immediately after project is logged in and a project number is provided by your Coordinator along with the project invoice.

Initial Processing Fee = \$1,000.00 (Non-Refundable)

Legal Description Review Fee = \$300.00 (Non-Refundable)

Ordinance Fee = \$300.00 (Non-Refundable)

I hereby attest that all above information has been incorporated into our plan submittal.

 \_\_\_\_\_ 8/17/22  
Owner/Vested Party/Applicant Signature Date





# APPLICATION EASEMENT RELINQUISHMENT

Please complete this application to apply for an ordinance to relinquish easements held by the City in the Public Right of Way. Please reference [Rules and Regulations for Easement Relinquishments](#) for more details on the relinquishment process. Please type or print. If necessary attach additional sheets to fully answer any of the following sections. Submit the complete application electronically to: [DOTI.ER@denvergov.org](mailto:DOTI.ER@denvergov.org).

DATE: \_\_\_\_\_

PROJECT NAME: \_\_\_\_\_

IS THIS PROJECT ASSOCIATED WITH A SITE DEVELOPMENT REVIEW? Yes      No

If you checked 'Yes' above, provide Project Master, Site Plan and/or Concept Development project numbers:

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

ADDRESS (approx.) OF EASEMENT: \_\_\_\_\_

**APPLICANT:**

Name: \_\_\_\_\_

Company (if applicable): \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Email address: \_\_\_\_\_

**PROPERTY OWNER** (where the easement is located):     Check if the same as Applicant

Company: \_\_\_\_\_

Owner Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email address: \_\_\_\_\_

**ORIGINAL HOLDING DOCUMENT THE EASEMENT IS HELD IN:**

Title of document: \_\_\_\_\_

Clerk & Recorder Recordation Number: \_\_\_\_\_

Ordinance Number (if applicable): \_\_\_\_\_

**PORTION OF EASEMENT IF BEING RELINQUISHED:**

Easement in  
it's entirety

A portion of the easement  
(as described in the legal description)





**APPLICATION  
EASEMENT RELINQUISHMENT**

**QUANTITY OF EASEMENTS TO BE RELINQUISHED:** \_\_\_\_\_

**Easement Groupings if submitting with multiple easements:** \_\_\_\_\_

**DESCRIBE THE CURRENT STATE OF THE EASEMENT(S):**

In the space below, please describe what the easement was granted for, if it is a partial relinquishment or being relinquished in it's entirety and any addition background information

**EXISTING UTILITIES:**


If there are existing utilities in the easement, please explain how these utilities will be accommodated and whether they will be removed or relocated.

If there are no existing utilities in the easement to the best of your knowledge, please state NO Utilities or N/A

**EXPLANATION OF WHY THE EASEMENT RELINQUISHMENT IS BEING REQUESTED:**

Please explain why the easement needs to be relinquished.

**I/WE HEREBY CERTIFY THAT I/WE ARE THE OWNER(S) OF THE REAL PROPERTY WHICH IS THE SUBJECT OF THIS APPLICATION AND THAT THE FOREGOING INFORMATION ON THIS APPLICATION IS TRUE AND COMPLETE.**

  
\_\_\_\_\_  
(Owner/Vested Party Signature)

8/19/22  
DATE



B Y A U T H O R I T YORDINANCE NO. 189

SERIES OF 1947

COUNCILMAN'S BILL NO. 210

INTRODUCED BY COUNCILMAN

MARRANZINO

A B I L L

FOR AN ORDINANCE VACATING THE PUBLIC ALLEY  
16 FEET IN WIDTH, IN BLOCK 39, ST. VINCENT'S  
ADDITION SECOND FILING, AND IN BLOCK 8, IRONTON,  
IN THE CITY AND COUNTY OF DENVER.

- - - - -

BE IT ENACTED BY THE COUNCIL OF THE CITY AND COUNTY OF DENVER:

WHEREAS, T. P. CAMPBELL, Manager of Improvements and Parks, did  
heretofore make the following order and direction to-wit:

"ORDER

It is hereby found and determined that the public use,  
convenience and necessity no longer require the public alley,

16 feet in width, in Block 39, St. Vincent's  
Addition Second Filing, and in Block 8,  
Ironton, extending northeasterly and southwesterly  
through said blocks,

in the City and County of Denver, and State of Colorado, and the same  
is hereby vacated.

The Council of the City and County of Denver is hereby  
requested to give effect to this order by the passage of a suitable  
ordinance.

Done at Denver, Colorado this 30<sup>th</sup> day of November  
A. D. 1947.

  
(Signed) T.P. Campbell  
Manager."

NOW, THEREFORE,

Section 1:-That the action of the Manager of Improvements and  
Parks, in the promulgation and adoption of the foregoing order, be, and  
the same hereby is approved, ratified and confirmed.

Section 2:- That the public alley described in said Order is hereby vacated; reserving to the City and County of Denver at all times, the right to construct, maintain and remove sewers, water pipes, and appurtenances, and to authorize the construction, maintenance and removal of the same therein and therefrom, and subject to the continued right of the owners to maintain and operate existing electric light and power lines, telephone lines, gas mains, and pipes.

Section 3:-In the opinion of the Council this ordinance is necessary for the immediate protection and preservation of the public health, safety, convenience and welfare, and it is enacted for that purpose and shall be in full force and effect immediately after its passage and final publication.

Passed by the Council of the City and County of Denver, and signed by its President, this 15th day of December A. D. 1947.

E.M. Stafford  
PRESIDENT

Signed and approved by me this 17th day of December A. D. 1947.

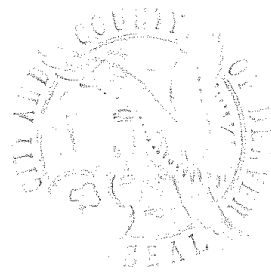
Origg Lawton  
MAYOR

Attested by the undersigned with the corporate seal of the City and County of Denver.

Inae Hayes  
CLERK AND RECORDER, EX-OFFICIO  
CLERK OF THE CITY AND COUNTY OF DENVER.

By Flewer Fincher  
Deputy Clerk

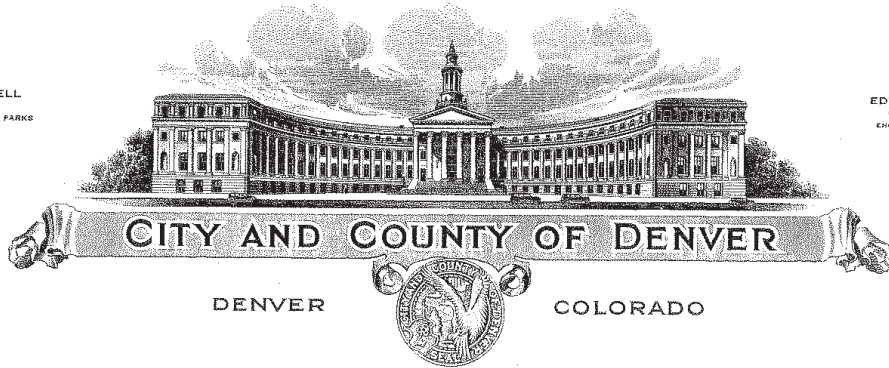
Published in The Daily Journal  
First publication December 13, 1947  
Last publication December 20, 1947



Approved as to form only, J. GLEN DONALDSON,  
Attorney for the City and County of Denver.  
Charles R. Hayes  
Assistant City Attorney

T. P. CAMPBELL  
MANAGER  
IMPROVEMENTS AND PARKS

EDWARD A. SMITH  
CITY ENGINEER  
ENGINEERING DIVISION



LETTER OF TRANSMITTAL

TO: GLENN DONALDSON  
CITY ATTORNEY

FROM: E. A. SMITH  
CITY ENGINEER

DATE: December 2nd, 1947

Ordinance vacating public alley 16 feet in width in Block 19, St. Vincents Addition Second Filing, and in Block 8, Ironton, extending northeasterly and southwesterly through said blocks.

Alley is located between 30<sup>th</sup> Street and 39th Street, Brighton Blvd, and Wynkoop Street and the East Denver Lumber Co., who own yards on both sides of the alley, the Continental Oil Co., and Pig Parlor Inc., have joined together in making this request, in order that they may occupy the alley in the conduct of their several businesses.

Petition on file in the office of the City Engineer.

Approved by Mr. Marranzino

Approved by Mr. Campbell

*E. A. Smith*

O R D E R

It is hereby found and determined that the public use, convenience and necessity no longer require the public alley,

16 feet in width, in Block 39, St. Vincent's Addition Second Filing, and in Block 8, Ironton, extending northeasterly and southwesterly through said blocks,

in the City and County of Denver, and State of Colorado, and the same is hereby vacated.

The Council of the City and County of Denver is hereby requested to give effect to this order by the passage of a suitable ordinance.

Done at Denver, Colorado this 30<sup>TH</sup> day of November A. D. 1947.

  
T. P. Campbell  
Manager."

451672

Ordinance No. 189 Series 19 47

Councilman's Bill No. 216

Introduced by Councilman

Marranzino

**ABILL**

For

An Ordinance vacating  
the public alley 16 feet in  
width, in Block 39, St. Vincent's  
Addition Second Filing, and  
in Block 8, Trenton, in the  
City and County of Denver.

Meeting Date of December 8, 1947  
Read in full in the Board of Councilmen and  
referred to the Committee on

Public Improvements

Meeting Date of December 8, 1947  
Reported back by the Committee on

Public Improvements  
Recommended that the bill be ordered published  
and report adopted.

Published in The Daily Journal  
this 13<sup>th</sup> day of December, A. D. 1947

Meeting Date of December 15, 1947  
Read by title, placed upon its passage and  
passed.

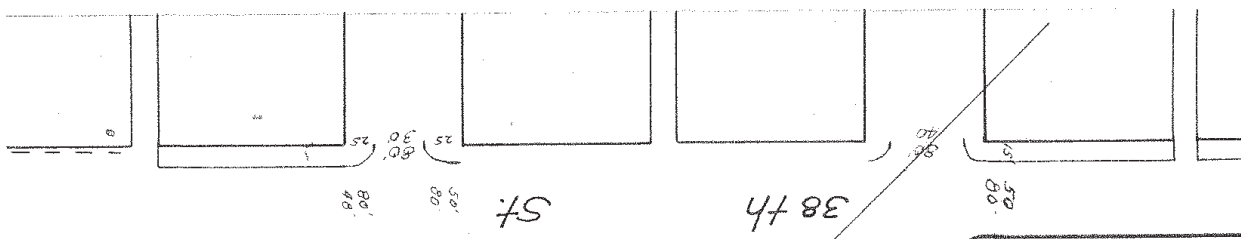
Presented to the Mayor and signed by him  
this 17 day of December, 1947

Ent'd as Ordinance No. 189, Series 1947

Published in The Daily Journal  
this 20 day of December, A. D. 1947

STATE OF COLORADO  
City and County of Denver  
I hereby certify that this Ordinance was filed  
with the City Clerk on JAN - 2 1948  
and that the same is on file in the City Clerk's office.  
By Paul Dreyfus Deputy  
CITY CLERK





Wynkoop

17	16	12.5	2.5
18	15		
19	14		
20	13		
21	12		
22	11		
23	10		
24	9		
25	8		
26	7	105.35	
27	6	91.11	
28	5		
29	4		
30	3		
31	2		
32	1		

IRON TON

17	16	12.5	2.5
18	15		
19	14		
20	13		
21	12		
22	11		
23	10		
24	9		
25	8		
26	7		
27	6		
28	5		
29	4		
30	3		
31	2		
32	1		

Brighton

ST. VINCENT'S SECOND ADDITION

17	16	12.5	2.5
18	15		
19	14		
20	13		
21	12		
22	11		
23	10		
24	9		
25	8		
26	7		
27	6		
28	5		
29	4		
30	3		
31	2		
32	1		

ST.

17	16	12.5	2.5
18	15		
19	14		
20	13		
21	12		
22	11		
23	10		
24	9		
25	8		
26	7		
27	6		
28	5		
29	4		
30	3		
31	2		
32	1		

39th

ADDITION

17	16	12.5	2.5
18	15		
19	14		
20	13		
21	12		
22	11		
23	10		
24	9		
25	8		
26	7		
27	6		
28	5		
29	4		
30	3		
31	2		
32	1		

Biv.

17	16	12.5	2.5
18	15		
19	14		
20	13		
21	12		
22	11		
23	10		
24	9		
25	8		
26	7		
27	6		
28	5		
29	4		
30	3		
31	2		
32	1		

Vacated

17	16	12.5	2.5
18	15		
19	14		
20	13		
21	12		
22	11		
23	10		
24	9		
25	8		
26	7		
27	6		
28	5		
29	4		
30	3		
31	2		
32	1		

40th

ST. VINCENT'S

17	16	12.5	2.5
18	15		
19	14		
20	13		
21	12		
22	11		
23	10		
24	9		
25	8		
26	7		
27	6		
28	5		
29	4		
30	3		
31	2		
32	1		

Biv

17	16	12.5	2.5
18	15		
19	14		
20	13		
21	12		
22	11		
23	10		
24	9		
25	8		
26	7		
27	6		
28	5		
29	4		
30	3		
31	2		
32	1		

## 3800 Brighton Blvd Partial Easement

07/05/2022

**Master ID:** 2021-PROJMSTR-0000667      **Project Type:** ROW Relinquishment  
**Review ID:** 2022-RELINQ-0000012      **Review Phase:**  
**Location:** 3800 Brighton Boulevard      **Review End Date:** 05/24/2022

Any denials listed below must be rectified in writing to this office before project approval is granted.

Reviewing Agency: Asset Management Review      Review Status: Approved

Reviewers Name: David Edwards  
Reviewers Email: DavidJ.Edwards@denvergov.org

Status Date: 05/03/2022  
Status: Approved  
Comments:

Reviewing Agency: City Forester Review      Review Status: Approved

Reviewers Name: Nick Evers  
Reviewers Email: Nick.Evers@denvergov.org

Status Date: 05/23/2022  
Status: Approved  
Comments: Approved. No expected PRW tree conflict.

Reviewing Agency: Comcast Referral      Review Status: Approved - No Response

Status Date: 05/25/2022  
Status: Approved - No Response  
Comments:

Reviewing Agency: Denver Water Referral      Review Status: Approved

Status Date: 05/25/2022  
Status: Approved  
Comments: PWPRS Project Number: 2022-RELINQ-0000012 - 3800 Brighton Blvd Partial Easement  
Reviewing Agency/Company: Denver Water  
Reviewers Name: Gina Begly  
Reviewers Phone: 13036286219  
Reviewers Email: gina.begly@denverwater.org  
Approval Status: Approved

Comments:

Reviewing Agency: Survey Review      Review Status: Approved

Reviewers Name: John Clarke  
Reviewers Email: John.Clarke@denvergov.org

Status Date: 06/09/2022  
Status: Approved  
Comments: PWPRS Project Number: 2022-RELINQ-0000012 - 3800 Brighton Blvd Partial Easement

# Comment Report

## 3800 Brighton Blvd Partial Easement

07/05/2022

**Master ID:** 2021-PROJMSTR-0000667      **Project Type:** ROW Relinquishment  
**Review ID:** 2022-RELINQ-0000012      **Review Phase:**  
**Location:** 3800 Brighton Boulevard      **Review End Date:** 05/24/2022

Any denials listed below must be rectified in writing to this office before project approval is granted.

Reviewing Agency/Company: DOTI/ROWS/Survey  
Reviewers Name: JOHN CLARKE  
Reviewers Phone: 3036253253  
Reviewers Email: john.clarke@denvergov.org  
Approval Status: Approved

Comments:

Status Date: 05/12/2022  
Status: Denied  
Comments: Survey RedLines in Comments folder

Reviewing Agency: Case Manager Review/Finalize      Review Status: Comments Compiled

Reviewers Name: Jessica Eusebio  
Reviewers Email: Jessica.Eusebio@denvergov.org

Status Date: 05/25/2022  
Status: Comments Compiled  
Comments:

Status Date: 05/25/2022  
Status: Confirmation of Payment  
Comments:

Reviewing Agency: Denver Fire Department Review      Review Status: Approved

Reviewers Name: Richard Tenorio  
Reviewers Email: richard.tenorio@denvergov.org

Status Date: 05/24/2022  
Status: Approved  
Comments: Denver Fire Dept. Approved - RT

Reviewing Agency: Landmark Review      Review Status: Approved - No Response

Reviewers Name: Rebecca Dierschow  
Reviewers Email: Becca.Dierschow@denvergov.org

Status Date: 05/25/2022  
Status: Approved - No Response  
Comments:

Reviewing Agency: Metro Wastewater Referral      Review Status: Approved

Status Date: 05/25/2022  
Status: Approved  
Comments: PWPRS Project Number: 2022-RELINQ-0000012 - 3800 Brighton Blvd Partial Easement  
Reviewing Agency/Company: Metro Water Recovery  
Reviewers Name: Myles Howard  
Reviewers Phone: 7207033627

# Comment Report

## 3800 Brighton Blvd Partial Easement

07/05/2022

**Master ID:** 2021-PROJMSTR-0000667      **Project Type:** ROW Relinquishment  
**Review ID:** 2022-RELINQ-0000012      **Review Phase:**  
**Location:** 3800 Brighton Boulevard      **Review End Date:** 05/24/2022

Any denials listed below must be rectified in writing to this office before project approval is granted.

Reviewers Email: MHoward@metrowaterrecovery.com  
Approval Status: Approved

Comments:

Reviewing Agency: Office of Emergency Management Referral      Review Status: Approved - No Response

Status Date: 05/25/2022  
Status: Approved - No Response  
Comments:

Reviewing Agency: Parks and Recreation Review      Review Status: Approved

Reviewers Name: Jennifer Cervera  
Reviewers Email: Jennifer.Cervera@denvergov.org

Status Date: 05/03/2022  
Status: Approved  
Comments:

Reviewing Agency: Construction Engineering Review      Review Status: Approved

Reviewers Name: Hudson Land  
Reviewers Email: Hudson.Land@denvergov.org

Status Date: 05/02/2022  
Status: Approved  
Comments:

Reviewing Agency: Policy and Planning Review      Review Status: Approved - No Response

Reviewers Name: Emily Gloeckner  
Reviewers Email: Emily.Gloeckner@denvergov.org

Status Date: 05/25/2022  
Status: Approved - No Response  
Comments:

Reviewing Agency: TES Sign and Stripe Review      Review Status: Approved - No Response

Reviewers Name: Brittany Price  
Reviewers Email: Brittany.Price@denvergov.org

Status Date: 05/25/2022  
Status: Approved - No Response  
Comments:

Reviewing Agency: CenturyLink Referral      Review Status: Approved

Status Date: 07/05/2022  
Status: Approved

# Comment Report

## 3800 Brighton Blvd Partial Easement

07/05/2022

**Master ID:** 2021-PROJMSTR-0000667      **Project Type:** ROW Relinquishment  
**Review ID:** 2022-RELINQ-0000012      **Review Phase:**  
**Location:** 3800 Brighton Boulevard      **Review End Date:** 05/24/2022

Any denials listed below must be rectified in writing to this office before project approval is granted.

**Comments:** PWPRS Project Number: 2022-RELINQ-0000012 - 3800 Brighton Blvd Partial Easement  
Reviewing Agency/Company: Lumen (Qwest Corporation daa CenturyLink QC)  
Reviewers Name: VeShon Sheridan  
Reviewers Phone: 8042346825  
Reviewers Email: veshon.sheridan@lumen.com  
Approval Status: Approved

**Comments:**  
All facilities have been removed or abandoned in place.

**Status Date:** 05/25/2022

**Status:** Denied

**Comments:** PWPRS Project Number: 2022-RELINQ-0000012 - 3800 Brighton Blvd Partial Easement  
Reviewing Agency/Company: Lumen  
Reviewers Name: VeShon Sheridan  
Reviewers Phone: 804-234-6825  
Reviewers Email: veshon.sheridan@lumen.com  
Approval Status: Denied

**Comments:**  
To Whom It May Concern:

QWEST CORPORATION d/b/a CENTURYLINK QC ("CenturyLink") has reviewed the request for the subject vacation and has determined that CenturyLink does have facilities within the subject easement and therefore objects to the Easement Vacation. Please forward this letter of objection as you see fit. It is the intent and understanding of CenturyLink that this Vacation shall not reduce our rights to any existing easement or rights we have on this site or in the area.

Reviewing Agency: Xcel Referral

Review Status: Approved

**Status Date:** 05/25/2022

**Status:** Approved

**Comments:** PWPRS Project Number: 2022-RELINQ-0000012 - 3800 Brighton Blvd Partial Easement  
Reviewing Agency/Company: Public Service Company of Colorado (PSCo) dba Xcel Energy  
Reviewers Name: Donna George  
Reviewers Phone: 13035713306  
Reviewers Email: donna.l.george@xcelenergy.com  
Approval Status: Approved

**Comments:**

Reviewing Agency: City Councilperson and Aides Referral

Review Status: Approved - No Response

**Status Date:** 05/25/2022

**Status:** Approved - No Response

**Comments:**

Reviewing Agency: DS Project Coordinator Review

Review Status: Approved w/Conditions

# Comment Report

## 3800 Brighton Blvd Partial Easement

07/05/2022

**Master ID:** 2021-PROJMSTR-0000667      **Project Type:** ROW Relinquishment  
**Review ID:** 2022-RELINQ-0000012      **Review Phase:**  
**Location:** 3800 Brighton Boulevard      **Review End Date:** 05/24/2022

Any denials listed below must be rectified in writing to this office before project approval is granted.

**Reviewers Name:** Sarah Kaplan  
**Reviewers Email:** Sarah.Kaplan@denvergov.org  
**Status Date:** 05/25/2022  
**Status:** Approved w/Conditions  
**Comments:** PWPRS Project Number: 2022-RELINQ-0000012 - 3800 Brighton Blvd Partial Easement  
Reviewing Agency/Company: Development Services, CPD  
Reviewers Name: Sarah Kaplan  
Reviewers Phone: 7208652991  
Reviewers Email: sarah.kaplan@denvergov.org  
Approval Status: Approved with conditions

**Comments:**  
Project Coordinator does not take exception with proposed Relinquishment. Ensure that the Reception # is identified / referenced (where applicable) within 2021PM0000667 SDP Plan Set ahead of final approval and Mylar Recordation.

**Reviewing Agency:** DES Transportation Review      **Review Status:** Approved

**Reviewers Name:** Viktoriya Luckner  
**Reviewers Email:** Viktoriya.Luckner@denvergov.org

**Status Date:** 05/24/2022  
**Status:** Approved  
**Comments:**

**Reviewing Agency:** DES Wastewater Review      **Review Status:** Approved

**Reviewers Name:** Jack Kasprzak  
**Reviewers Email:** Jack.Kasprzak@denvergov.org

**Status Date:** 05/24/2022  
**Status:** Approved  
**Comments:** DES Wastewater has no objection to the requested easement relinquishment. Sewer abandonment must conform to all Wastewater Management Division specifications for public sewer abandonment. An active 18" PVC sanitary sewer in Wynkoop Street is running parallel to the easement relinquishment and is available for future upstream development.

**Reviewing Agency:** ERA Transportation Review      **Review Status:** Not Required

**Reviewing Agency:** ERA Wastewater Review      **Review Status:** Not Required

# Comment Report

## 3800 Brighton Blvd Partial Easement

07/05/2022

**Master ID:** 2021-PROJMSTR-0000667      **Project Type:** ROW Relinquishment  
**Review ID:** 2022-RELINQ-0000012      **Review Phase:**  
**Location:** 3800 Brighton Boulevard      **Review End Date:** 05/24/2022

Any denials listed below must be rectified in writing to this office before project approval is granted.

Reviewing Agency: RTD Referral      Review Status: Approved

Status Date: 05/25/2022  
Status: Approved  
Comments: PWPRS Project Number: 2022-RELINQ-0000012 - 3800 Brighton Blvd Partial Easement  
Reviewing Agency/Company: RTD  
Reviewers Name: C. Scott Woodruff  
Reviewers Phone: 303-299-2943  
Reviewers Email: clayton.woodruff@rtd-denver.com  
Approval Status: Approved

Comments:

Reviewing Agency: CDOT Referral      Review Status: Approved

Status Date: 05/25/2022  
Status: Approved  
Comments: PWPRS Project Number: 2022-RELINQ-0000012 - 3800 Brighton Blvd Partial Easement  
Reviewing Agency/Company: CDOT Region 1 ROW/survey  
Reviewers Name: dane courville  
Reviewers Phone: 7206720231  
Reviewers Email: dane.courville@state.co.us  
Approval Status: Approved

Comments:

Does not affect CDOT on-system ROW. Proposed effort is approved as the location does not affect CDOT ROW.