

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 06/03/2013

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain: This request was submitted on 07/19/2012 to amend Vend One contract (Contract # RC01013-02) from 4/1/2012 – 3/31/2013.

2. Title: (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

Amendment of Compass Group USA, Inc. contract (Contract # RC01013-03) from 4/1/2013 – 3/31/2014 to provide token vending machines, which will dispense beverages and snacks at the Denver County Jail and the Downtown Detention Center. Additionally, a bill changer machine, a cash pop vending machine, and two (2) snack vending machines will be placed at the Denver County Jail.

3. Requesting Agency: Denver Sheriff Department

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Hli Ly
- **Phone:** 720-865-4109
- **Email:** Hli.Ly@denvergov.org

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Mark Valentine
- **Phone:** 720-865-4108
- **Email:** mark.valentine@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

The Denver Sheriff Department requests a one year contract extension with Compass Group USA, Inc. to place snack and beverage dispensing machines including a bill changer machine. This is an existing City and County of Denver vendor, which was awarded the contract. The Inmate Welfare Fund receives 20% commission from the bill changer and the cash pop vending machine. Depending on token sales, the Inmate Welfare Fund will compose 20% profit from total token sales. The commission and profit is used to fund inmate welfare and recreational items

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** RC01013-03
- b. **Duration:** 04/01/2013 – 03/31/2014
- c. **Location:** Denver County Jail and Downtown Detention Center
- d. **Affected Council District:** N/A
- e. **Benefits:** The Inmate Welfare Fund receives 20% commission from cash pop machine total sales and the bill changer. Additionally, the Inmate Welfare Fund will compose 20% profit from total token sales.
- f. **Costs:** None.

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

We are not aware of any concerns regarding this request.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____