

ORDINANCE/RESOLUTION REQUEST

Please email requests to Angela Casias
at angela.casias@DenverGov.org by **12:00 pm on Monday**.

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: January 10, 2018

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

Fentress Architects, Design and Construction Administration Services relating to the Colorado Convention Center Expansion Project.

3. **Requesting Agency:** Public Works

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Adam Phipps, Principal Project Manager
- **Phone:** 720-865-3044
- **Email:** adam.phipps@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Angela Casias
- **Phone:** 720.913.8529
- **Email:** angela.casias@denvergov.org

6. **General description/background of proposed ordinance including contract scope of work if applicable:** Fentress Architects, contract is for Design and Construction Administration Services relating to the Colorado Convention Center Expansion Project. Scope of services includes, but is not limited to; program verification, schematic design, design development, interior design, and construction documents.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** 201839516
- b. **Contract Term:** On-call. NTP through 3-years, with a 2-year renewal clause.
- c. **Location:** Colorado Convention Center
- d. **Affected Council District:** 9
- e. **Benefits:** This contract will provide the required design services to support the Colorado Convention Center Expansion Project.
- f. **Contract Amount (indicate amended amount and new contract total): Not to exceed as follows:**
Base Fee – Phase I: \$2,624,495.00; Base Fee – Phase II: \$9,131,574.00, Reimbursables – Phase I: \$116,000.00,
Reimbursables – Phase II: \$78,600.00, Additional Services – Phase I: \$200,000.00, and Additional Services – Phase II:
\$300,000.00. TOTAL: **\$12,450,669.00**

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: RR18 0081

Date Entered: _____

7. **Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.** None that we are aware of.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: RR18 0081

Date Entered: _____