

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request:** November 25, 2013

Please mark one:       **Bill Request**                      or                       **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

**Yes**                       **No**

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Hall & Evans, LLC, to provide special counsel for cases that involve a conflict of interest, overflow and other legal matters as needed. Contract will begin October 1, 2013 and end September 30, 2016 not to exceed \$1,000,000.00.

**3. Requesting Agency:**                      Denver City Attorney’s office.

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Teresa Tafoya
- **Phone:** 720-865-8775
- **Email:** Teresa.tafoya@denvergov.org

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Robert Nespor
- **Phone:** 720-913-3121
- **Email:** Robert.nespor@denvergov.org

**6. General description of proposed ordinance including contract scope of work if applicable:**

Approve a proposed Agreement between the City and County of Denver and Hall & Evans, LLC, to provide outside legal counsel services.

***\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. Contract Control Number:** 201313859-00
- b. Duration:** October 1, 2013 and end September 30, 2016
- c. Location:** City wide
- d. Affected Council District:** All
- e. Benefits:** Will provide outside legal counsel services
- f. Costs:** \$1,000,000.00.

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

Not controversial.

*To be completed by Mayor’s Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_