

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request:1/14/11

Please mark one: **Bill Request** or **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

Yes **No**

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Amend income lease to reduce rent for vendor at the City and County Building for a period of six months with a three month option. Vendor -Sylvester Tally. RC35008

3. **Requesting Agency:**

Dept of Finance – Div of Real Estate

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Lisa Lumley
- **Phone:** 720.913.1515
- **Email:** lisa.lumley@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Lisa Lumley
- **Phone:** 720.913.1515
- **Email:** lisa.lumley@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

Amend income lease to reduce rent for vendor at the City and County Building for a period of six months with an option to extend for an additional three months. Business revenue has been temporarily but severely impacted by the construction and relocation of the courts.

*****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** RC35008
- b. **Duration:** 6/1/10 – 3/30/11
- c. **Location:** City and County Building
- d. **Affected Council District:** District 10 – CW Robb
- e. **Benefits:** assists vendor during City renovations
- f. **Costs:** -\$3,600.00

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

None that I am aware of.

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____