

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: May 14, 2026

Please mark one:  Bill Request or  Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes  No

## 1. Type of Request:

Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  Other:

2. **Title:** Amends the Use and Lease Agreement with British Airways Plc applying rates and charges and to add 122.48 square feet of office space on level 5 east of the Main Terminal to support flight operations at Denver International Airport (DEN), in Council District 11 (PLANE-202580613).

3. **Requesting Agency:** Department of Aviation

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: George Karayiannakis, SVP Airline and Commercial Affairs	Name: Rita Aguilar, SVP of Government Affairs & Global Public Policy; Jordan Wells, Director of Strategy & Initiatives; Barry Burch, External Affairs Advisor
Email: <a href="mailto:George.Karayiannakis@flydenver.com">George.Karayiannakis@flydenver.com</a>	Email: <a href="mailto:Rita.Aguilar@flydenver.com">Rita.Aguilar@flydenver.com</a> ; <a href="mailto:Jordan.Wells@flydenver.com">Jordan.Wells@flydenver.com</a> ; <a href="mailto:Barry.Burch@flydenver.com">Barry.Burch@flydenver.com</a>

## 5. General description or background of proposed request. Attach executive summary if more space needed:

This request is for an amendment to the Use and Lease Agreement (ULA) with British Airways Plc (British Airways) to allow British Airways to remain a signatory carrier at DEN and to lease British Airways an additional 122.48 square feet of office space on level 5 east of the main terminal to support flight operations at Denver International Airport (DEN). The current contract expires December 31, 2026.

To be classified as a Signatory air carrier, an airline must execute a Use and Lease Agreement with DEN and meet certain criteria set forth in DEN rules and regulations. Based on their commitment to DEN, Signatory air carriers pay reduced rates and charges. DEN currently has 26 passenger air carriers. Three carriers have long term signatory agreements through 2035, United, Southwest and Frontier.

Airline rates and charges are established on "cost recovery" concepts whereby the annual cost of operating DEN forms the basis for the rate, fee, or charge assessed to the airlines. The Airport recalculates airline rates and charges each year based on its operating budget, debt service, amortization and projected aviation activity levels and reconciled at year-end based on actuals "true-up." The airline/airport use and lease agreement specify the types of costs that are used to calculate airline rates and charges. Examples of rates and charges include landing fee (fee for every time a plane lands on the runway), Terminal Complex rental rate (Per square foot rate to lease space in the Terminal (e.g., office, holdroom, ticketing)), concourse ramp, fee to recover the cost of leasing the ramp area associated with a gate, Automatic Guideway Transportation System (Passenger fee to use the train system between the terminal and concourses).

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

This supports Vision 100 by expanding our global connections. British Airways is an international carrier at DEN, and this agreement will help them expand their air network throughout the globe.

- 6. **City Attorney assigned to this request (if applicable):** Austin Coad
  
- 7. **City Council District:** District 11
  
- 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

### Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):** Use and Lease Agreement

**Vendor/Contractor Name (including any dba's):** British Airways Plc

**Contract control number (legacy and new):** PLANE-202370586/PLANE-202580613-02

**Location:** Denver International Airport

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 2

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**  
Current lease expires 12/31/2026.

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
Rates and Charges	N/A	Rates and Charges

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Expires 12/31/26	N/A	Expires 12/31/26

**Scope of work:**

This request is for a Amendment to the Use and Lease Agreement (ULA) with British Airways Plc (British Airways) to allow British Airways to remain a signatory carrier and to lease British Airways an additional 122.48 square feet of office space on level 5 east of the main terminal to support flight operations at DEN. The current contract expires December 31, 2026 and this new agreement updates the lease exhibits for British Airways.

To be classified as a Signatory air carrier, an airline must execute a Use and Lease Agreement with DEN and meet certain criteria set forth in DEN rules and regulations. Based on their commitment to DEN, Signatory air carriers pay reduced rates and charges. DEN currently has 26 passenger air carriers. Three carriers have long term signatory agreements through 2035, United, Southwest and Frontier.

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**Was this contractor selected by competitive process?** No **If not, why not?** This procurement qualifies for the situation where competition does not exist exception under Memorandum No. 8B and will not be competitively procured.

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Revenue

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** No goals were assigned to this project due to Memorandum No. 8B

**Who are the subcontractors to this contract?** N/A

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