

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 06/28/2021

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. **Title:** Approves the agreement with Swissport Cargo Services, L.P. to lease space for a truck staging area at Denver International Airport.

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Rachel Marion
Email: George.Karayiannakis@flydenver.com	Email: Rachel.Marion@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

Swissport Cargo Services, L.P. will lease an area in the Mt. Elbert parking lot at Denver International Airport (DEN) for staging Amazon Prime semi-trucks. The area is 111,252 sq. ft. in size. Swissport will be responsible for completing minor work to get the space into a condition to be used as a truck staging area. This work includes the following: 1. Place jersey barriers or a similar device to separate their area from the rest of the parking lot; 2. Cut the fence and roll it back to make an entry into their area (a driveway is already paved into the area); 3. Place signs at entry; and 4. Paint striping.

6. **City Attorney assigned to this request (if applicable):** David Steinberger

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: Lease of Real Property.

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0755

Date Entered: _____

Vendor/Contractor Name: Swissport Cargo Services, L.P.

Contract control number: 202057309

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): Date of Execution to 2/28/2023

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	Additional Funds (B)	Total Contract Amount (A+B)
N/A	N/A	Rates & Charges

Current Contract Term	Added Time	New Ending Date
N/A	N/A	Date of Execution – 02/28/2023

Scope of work:

Swissport Cargo Services, L.P. will lease and area in the Mt. Elbert parking lot at Denver International Airport (DEN) for staging Amazon Prime semi-trucks. The area is 111,252 sq. ft. in size. Swissport will be responsible for completing minor work to get the space into a condition to be used as a truck staging area. This work includes the following: 1. Place jersey barriers or a similar device to separate their area from the rest of the parking lot; 2. Cut the fence and roll it back to make an entry into their area (a driveway is already paved into the area); 3. Place signs at entry; and 4. Paint striping.

Was this contractor selected by competitive process? No **If not, why not?** Swissport has contracts to provide ground handling and aircraft deicing services to several signatory airlines operating at Denver International Airport. Contractor was selected by Amazon to provide cargo handling services.

Has this contractor provided these services to the City before? Yes No

Source of funds: Revenue Contract

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0755

Date Entered: _____