

## AMENDATORY AGREEMENT

This **AMENDATORY AGREEMENT** is made between the **CITY AND COUNTY OF DENVER**, a municipal corporation of the State of Colorado (the “City”) and, **REGENTS OF THE UNIVERSITY OF COLORADO, A BODY CORPORATE, FOR AND ON BEHALF OF THE UNIVERSITY OF COLORADO DENVER, A PUBLIC INSTITUTION OF HIGHER EDUCATION CREATED UNDER THE CONSTITUTION AND THE LAW OF THE STATE OF COLORADO**, with an address of 13001 E. 17<sup>th</sup> Place, Bldg 500 – Office of Grants and Contracts, Denver, Colorado 80045 (the “Contractor”, and collectively, “the Parties”).

The Parties entered into an Agreement dated October 24, 2018 (the “Agreement”) to provide services to individuals living with HIV/AIDS in the Denver Transitional Grant Area (TGA). The Parties wish to amend the Agreement to extend the term and increase the maximum contract amount.

In consideration of the promises and the mutual covenants and obligations herein set forth, the Parties agree as follows:

1. All references to “**Exhibit A**” in the existing Agreement shall be amended to read “**Exhibits A and A-1, as applicable.**” All references to “**Exhibit B**” in the existing Agreement shall be amended to read “**Exhibits B and B-1, as applicable.**” The scope of work and budget marked as **Exhibit A-1** and **Exhibit B-1** are attached and incorporated by reference.

2. Effective as of March 1, 2019, **Exhibit A-1** and **Exhibit B-1** will replace **Exhibit A** and **Exhibit B**, and **Exhibit A-1** will govern and control the services to be provided from March 1, 2019, until February 29, 2020.

3. Article 3. A. of the Agreement, entitled “COMPENSATION AND PAYMENT”, “Fees and Expenses” is amended by deleting and replacing it with the following:

**3. COMPENSATION AND PAYMENT:**

**A. Fees and Expenses:** The City shall pay and the Contractor shall accept as the sole compensation for services rendered and costs incurred under the Agreement an amount not to exceed Seven Hundred Three Thousand and Three Hundred and Twenty-One Dollars and 00/100 (\$703,321.00) (the “**Maximum Contract Amount**”), to be used in accordance with the budget contained in **Exhibit B**. Amounts billed may not exceed the budget set forth in **Exhibit B**. The Contractor certifies the budget line items in **Exhibit B** contain reasonable allowable direct costs and allocable indirect costs in accordance with 2 C.F.R., Subpart E.

4. Except as herein amended, the Agreement is affirmed and ratified in each and every particular.

**[SIGNATURE PAGES FOLLOW]**

**Contract Control Number:** ENVHL-201951355-01/ALFRESCO-201843767-01  
**Contractor Name:** REGENTS OF UNIVERSITY OF COLORADO

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at Denver, Colorado as of:

**SEAL**

**CITY AND COUNTY OF DENVER:**

**ATTEST:**

By:

\_\_\_\_\_

\_\_\_\_\_

**APPROVED AS TO FORM:**

**REGISTERED AND COUNTERSIGNED:**

Attorney for the City and County of Denver

By:

By:

\_\_\_\_\_

\_\_\_\_\_

By:

\_\_\_\_\_

**Contract Control Number:**  
**Contractor Name:**

ENVHL-201951355-01/ALFRESCO-201843767-01  
REGENTS OF UNIVERSITY OF COLORADO

By: \_\_\_\_\_

Name: \_\_\_\_\_  
(please print)

Title: \_\_\_\_\_  
(please print)

ATTEST: [if required]


By: \_\_\_\_\_

Name: \_\_\_\_\_  
(please print)

Title: \_\_\_\_\_  
(please print)

**Contract Control Number:** ENVHL-201951355-01/ALFRESCO-201843767-01

**Contractor Name:** REGENTS OF UNIVERSITY OF COLORADO

By:  9/30/19

Name: Denise Queen  
Contracts Manager  
Office of Grants and Contracts  
(please print)

Title: \_\_\_\_\_  
(please print)

READ AND ACKNOWLEDGED:

By: \_\_\_\_\_

Name: \_\_\_\_\_  
Elizabeth McFarland, MD

Title: \_\_\_\_\_  
Professor, Pediatrics – Infectious Diseases

## EXHIBIT A-1 AMENDED SCOPE OF WORK

### I. Purpose of Agreement

The purpose of this contract is to establish an agreement and Scope of Services between the Denver Department of Public Health & Environment (DDPHE), Office of HIV Resources and **Regents of the University of Colorado, dba The University of Colorado Denver, for the benefit of the Children's Human Immunodeficiency Program.**

Regents of the University of Colorado, dba The University of Colorado Denver, for the benefit of the Children's Human Immunodeficiency Program has been awarded the following amounts in Ryan White Part A funds:

- **\$357,736** for Fiscal Year 2018 (March 1, 2018 – February 29, 2019)
- **\$345,585** for Fiscal Year 2019 (March 1, 2019 – February 29, 2020)
- **Cumulative Maximum Contract Amount: \$703,321**

### II. Services and Conditions

To provide the following services to individuals living with HIV/AIDS in the Denver Transitional Grant Area (TGA), which includes and is limited to, Adams, Arapahoe, Broomfield, Denver, Douglas, and Jefferson counties, in accordance with the Service Standards for the following service categories:

SERVICE CATEGORY	FUNDING SOURCE	FY 2018 AWARD NUMBER	FY 2018 AWARD AMOUNT
Early Intervention Services	RW Part A	18-EIS-2951-A	\$25,916
Medical Case Management	RW Part A	18-MCM-2951-A	\$169,000
Medical Transportation	RW Part A	18-MTS-2951-A	\$4,518
Mental Health Services	RW Part A	18-MHS-2951-A	\$42,241
Outpatient/Ambulatory Health Services	RW Part A	18-OAH-2951-A	\$65,731
Psychosocial Support Services	RW Part A	18-PSS-2951-A	\$50,330
<b>FY 2019 MAXIMUM REIMBURSABLE AMOUNT:</b>			<b>\$357,736</b>

SERVICE CATEGORY	FUNDING SOURCE	FY 2019 AWARD NUMBER	FY 2019 AWARD AMOUNT
Early Intervention Services	RW Part A	19-EIS-2951-A	\$27,607
Medical Case Management	RW Part A	19-MCM-2951-A	\$172,152
Medical Transportation	RW Part A	19-MTS-2951-A	\$4,243
Mental Health Services	RW Part A	19-MHS-2951-A	\$32,440
Outpatient/Ambulatory Health Services	RW Part A	19-OAH-2951-A	\$62,430
Psychosocial Support Services	RW Part A	19-PSS-2951-A	\$46,713
<b>FY 2019 MAXIMUM REIMBURSABLE AMOUNT:</b>			<b>\$345,585</b>

**EXHIBIT A-01  
AMENDED SCOPE OF WORK**

**III. Process and Outcome Measures**

**A. Process Measures**

**Regents of the University of Colorado, dba The University of Colorado Denver, for the benefit of the Children's Human Immunodeficiency Program will provide:**

SERVICE CATEGORY	FY 2018 AWARD NUMBER	UNDUPLICATED CLIENTS	SERVICE UNITS DELIVERED
Early Intervention Services	18-EIS-2951-A	12	36
Medical Case Management	18-MCM-2951-A	164	400
Medical Transportation	18-MTS-2951-A	30	130
Mental Health Services	18-MHS-2951-A	12	200
Outpatient/Ambulatory Health Services	18-OAH-2951-A	85	280
Psychosocial Support Services	18-PSS-2951-A	90	140

SERVICE CATEGORY	FY 2019 AWARD NUMBER	UNDUPLICATED CLIENTS	SERVICE UNITS DELIVERED
Early Intervention Services	19-EIS-2951-A	10	240
Medical Case Management	19-MCM-2951-A	130	1680
Medical Transportation	19-MTS-2951-A	40	204
Mental Health Services	19-MHS-2951-A	25	528
Outpatient/Ambulatory Health Services	19-OAH-2951-A	110	540
Psychosocial Support Services	19-PSS-2951-A	40	485

**IV. Quality Management Program**

**A. Quality Management Plan**

- i.) Contractor will be required to submit a FY 2019 Quality Management Plan. **Quality Management Plans will be due on November 30, 2019.** Quality Management Plans must include the following elements:
  - o A quality statement
  - o A description of the quality management structure
  - o Performance measures
  - o Annual quality goals
  - o Quality improvement plans
  - o Quality management plan implementation
  - o An explanation of how the quality management plan will be evaluated and updated
  - o Capacity building
  - o Communication

## **EXHIBIT A-01 AMENDED SCOPE OF WORK**

### **B. Quality Management Activities**

- i.) Contractor will be required to document at least one quality improvement activity in the Fiscal Year
- ii.) Quality Improvement activities should be related to the Quality Management Plan, and impact the sub-recipients identified annual quality goals
- iii.) Updates on quality improvement activities will be submitted to DHR, or designee, on a quarterly basis
- iv.) Contractor will hold Quality Committee meetings, meetings will be held at a minimum of quarterly

### **V. Quality Management Infrastructure and Capacity Building**

Contractor will be required to identify one contact person for all Quality Management related deliverables

Contractor will be required to have two staff members participate in a DHR hosted, Quality Management Training

### **VI. Schedule of Payments for Services**

**A.** The City and County of Denver may withhold payment due under this Agreement until the Contractor submits a satisfactory Audit Report Package that covers the Contractor's most recent fiscal year. If there are material findings in the audit, the City and County of Denver may withhold reimbursement until the audit findings are resolved to the City and County of Denver's satisfaction.

**B.** Invoice packages will be due no later than the 15th of the month following the month of service. Reporting schedule detailed below in Section 3.2 (f). Three or more occurrences of a late invoice shall be considered a contract compliance issue.

**C.** The Contractor shall submit a complete invoice package monthly using required DDPHE HIV Resources invoice forms. A complete invoice package will include the following:

**Item 1:** a complete monthly invoice summary for the service month;

**Item 2:** a complete Individual Service Category Invoice (Forms I-1, I-2, I-3, I-4) for the service month for each award/service category;

**Item 3:** supporting documentation for all expenses;

**Item 4:** an attestation to complete CAREWARE data entry **or** a complete data upload for the service month; and

**Item 5:** a quarterly narrative report once per quarter (four times per year).

**D.** Contractor invoicing schedule is as follows:

**EXHIBIT A-01  
AMENDED SCOPE OF WORK**

<b>SERVICE MONTH</b>	<b>INVOICE PACKAGE DUE BY</b>	<b>INVOICE PACKAGE INCLUDES:</b>
March 2019	April 15, 2019	Items 1, 2, 3, and 4
April 2019	May 15, 2019	Items 1, 2, 3, and 4
May 2019	June 17, 2019	Items 1, 2, 3, and 4
June 2019	July 15, 2019	Items 1, 2, 3, 4, and 5
July 2019	August 15, 2019	Items 1, 2, 3, and 4
August 2019	September 16, 2019	Items 1, 2, 3, and 4
September 2019	October 15, 2019	Items 1, 2, 3, 4, and 5
October 2019	November 15, 2019	Items 1, 2, 3, and 4
November 2019	December 16, 2019	Items 1, 2, 3, and 4
December 2019	January 15, 2020	Items 1, 2, 3, 4, and 5
January 2020	February 17, 2020	Items 1, 2, 3, and 4
February 2020	March 16, 2020	Items 1, 2, 3, and 4
<b>Final 2020 Invoice</b>	<b>April 15, 2020</b>	<b>Items 1, 2, 3, 4, and 5</b>

**VII. Disallowances and Review of Reports**

The City and County of Denver may review the budget, management, financial and audit reports, and any other materials or information the City and County of Denver may consider appropriate to assess whether any expenditures by the Contractor are disallowed by the City and County of Denver. **Exhibit E** describes expenditures that will be disallowed by The City and County of Denver. The City and County of Denver may disallow reimbursement for services or expenditures that were not provided or approved in accordance with the terms of this Agreement. The Contractor shall not unreasonably refuse to provide expenditure information related to this Agreement that the City and County of Denver may reasonably require. These disallowances will be deducted from any payments due the Contractor, or if disallowed after contract termination, the Contractor shall remit the disallowed reimbursement to the City and County of Denver according to a schedule to be determined by the City and County of Denver at its sole discretion. Despite the City and County of Denver's approval of expenditures, if a review or an audit conducted by the City, State or federal governments results in final disallowances of expenditures, the Contractor shall remit the amount of those disallowances to the City and County of Denver according to a schedule to be determined by the City and County of Denver at its sole discretion following written notice of disallowances to the Contractor. This Section survives termination or expiration of this Agreement.

**VIII. Administrative Cost Limit**

The Contractor's total administrative costs cannot exceed **10%** of the Maximum Reimbursable Amount. Administrative costs are defined as the costs incurred for usual and recognized overhead, including established indirect rates



## **EXHIBIT A-01 AMENDED SCOPE OF WORK**

for agencies; management and oversight of specific programs funded under this contract; and other types of program support such as quality assurance, quality control, and related activities. Examples of administrative costs include:

- Salaries and related fringe benefits for accounting, secretarial, and management staff, including those individuals who produce, review and sign monthly program and fiscal reports;
- Consultants who perform administrative, non-service delivery functions;
- General office supplies;
- Travel costs for administrative and management staff;
- General office printing and photocopying;
- General liability insurance; and
- Audit fees.

Administrative costs can be direct or indirect. Direct costs are costs that can be directly charged to the program and which are incurred in the provision of direct services. Indirect costs are defined as the administrative costs that are incurred for common or joint activities that cannot be identified specifically with a particular project or program.

### **IX. Performance Management and Reporting**

#### **A. Performance Management**

Monitoring may be performed by the DDPHE HIV Resources staff and/or designee. Contractor may be reviewed for:

1. **Quality Monitoring:** The quality of the services being provided and the effectiveness of those services addressing the needs of the Denver TGA.
2. **Program Monitoring\*:** Review and analysis of current program information to determine the extent to which contractors are achieving established contractual goals;
3. **Fiscal Monitoring\*:** Review financial systems and billings to ensure that contract funds are allocated and expended in accordance with the terms of the agreement.
4. **Administrative Monitoring:** Monitoring to ensure that the requirements of the contract document, Federal, State and City and County regulations, and DDPHE policies are being met.

*\* DDPHE HIV Resources and/or its designee may provide regular performance monitoring and reporting. DDPHE HIV Resources and/or its designee, may manage any performance issues and may develop interventions that will resolve concerns.*

#### **B. Reporting**

The following reports shall be developed and delivered to the City as stated in this section.

## EXHIBIT A-01 AMENDED SCOPE OF WORK

Report # and Name	Description	Due Date	Reports to be sent to:
1. CAREWare Reporting	<p>Contractor is required to enter client-level data monthly into CAREWare for all funded services including:</p> <ol style="list-style-type: none"> <li>1. All client-level information needed to create the HRSA-defined electronic Unique Client Identifier (eUCI) including, but not limited to:               <ol style="list-style-type: none"> <li>a. Client legal first and last name</li> <li>b. Client full date of birth</li> <li>c. Client gender</li> </ol> </li> <li>2. Demographic information</li> <li>3. Client encounters and/or service units</li> <li>4. Additional socio-demographic data and primary care status measures</li> </ol> <p>Contractor may enter client-level data into CAREWare using two different methodologies:</p> <ol style="list-style-type: none"> <li>1. Direct manual data entry via the CAREWare interface; or</li> <li>2. Provider Data Import (PDI).</li> </ol>	the 15 <sup>th</sup> of each month	Into CAREWare system
2. Ryan White Part A Service Report (RSR)	<p>Includes, but is not limited to:</p> <ul style="list-style-type: none"> <li>• Data input throughout the calendar year, due the 10<sup>th</sup> of each month for the month prior</li> <li>• Run provider RSR reports to clean existing data and/or input missing data with technical assistance from DHR</li> <li>• Review finalized RSR report with DHR</li> <li>• Generate client-level XML file and upload into the HRSA Web Application (per HRSA requirement)</li> </ul>	February 26, 2019	<p>Into CAREWare system for data entry</p> <p>Into HRSA Web Application for RSR final reporting</p>

## EXHIBIT A-01 AMENDED SCOPE OF WORK

Report # and Name	Description	Due Date	Reports to be sent to:
	<ul style="list-style-type: none"> <li>Submit RSR report into HRSA Web Application</li> </ul>		
1. 1 <sup>st</sup> Quarter report	Report shall: <ul style="list-style-type: none"> <li>Review and verify the # of clients served, the number of service units, the amount of funding expended</li> <li>Document quality improvement projects conducted</li> <li>Provide an update on changes to staff including vacancies and new staff</li> <li>Summarize successes, weaknesses and needs for the period of March 1, 2019 through May 31, 2019</li> </ul>	July 15, 2019	Fiscal Officer/Grant Administrator <a href="mailto:Terra.hasemanswazer@denvergov.org">Terra.hasemanswazer@denvergov.org</a>  Quality Administrator <a href="mailto:hivresources@denvergov.org">hivresources@denvergov.org</a>  Nick Roth <a href="mailto:Nicholas.roth@denvergov.org">Nicholas.roth@denvergov.org</a>
2. Mid-Year Report	Report shall: <ul style="list-style-type: none"> <li>Review and verify the # of clients served, the number of service units, the amount of funding expended</li> <li>Document quality improvement projects conducted</li> <li>Provide an update on changes to staff including vacancies and new staff</li> <li>Summarize successes, weaknesses and needs for the period of March 1, 2019 through August 31, 2019</li> </ul>	October 15, 2019	Fiscal Officer/Grant Administrator <a href="mailto:Terra.hasemanswazer@denvergov.org">Terra.hasemanswazer@denvergov.org</a>  Quality Administrator <a href="mailto:hivresources@denvergov.org">hivresources@denvergov.org</a>  Nick Roth <a href="mailto:Nicholas.roth@denvergov.org">Nicholas.roth@denvergov.org</a>
3. 3 <sup>rd</sup> Quarter Report	Report shall: <ul style="list-style-type: none"> <li>Review and verify the # of clients served, the number of service units, the amount of funding expended</li> <li>Document quality improvement projects conducted</li> <li>Provide an update on changes to staff including vacancies and new staff</li> </ul>	January 15, 2020	Fiscal Officer/Grant Administrator <a href="mailto:Terra.hasemanswazer@denvergov.org">Terra.hasemanswazer@denvergov.org</a>  Quality Administrator <a href="mailto:hivresources@denvergov.org">hivresources@denvergov.org</a>  Nick Roth <a href="mailto:Nicholas.roth@denvergov.org">Nicholas.roth@denvergov.org</a>

## EXHIBIT A-01 AMENDED SCOPE OF WORK

Report # and Name	Description	Due Date	Reports to be sent to:
	<ul style="list-style-type: none"> <li>Summarize successes, weaknesses and needs for the period of March 1, 2019 through November 30, 2019</li> </ul>		
4. Year End Report	Report shall: <ul style="list-style-type: none"> <li>Review and verify the # of clients served, the number of service units, the amount of funding expended</li> <li>Document quality improvement projects conducted</li> <li>Provide an update on changes to staff including vacancies and new staff</li> <li>Summarize successes, weaknesses and needs for the period of March 1, 2019 through February 29, 2019</li> </ul>	April 15, 2020	Fiscal Officer/Grant Administrator <a href="mailto:Terra.hasemanswazer@denvergov.org">Terra.hasemanswazer@denvergov.org</a>  Quality Administrator <a href="mailto:hivresources@denvergov.org">hivresources@denvergov.org</a>  Nick Roth <a href="mailto:Nicholas.roth@denvergov.org">Nicholas.roth@denvergov.org</a>
5. Quality Management Plan	Plan(s) shall demonstrate all Quality Management activities, including Quality Management infrastructure, specific quality improvement activities, planning, and monitoring, etc.	November 30, 2019	Quality Administrator <a href="mailto:Hivresources@denvergov.org">Hivresources@denvergov.org</a>
6. Other reports as reasonably requested by the City.	To be determined (TBD)	TBD	TBD

### **X. Budget**

- A.** Contractor shall provide the identified services for the City under the support and guidance of the Denver Department of Public Health & Environment (DDPHE), Office of HIV Resources using best practices and other methods for fostering a sense of collaboration and communication.
- B.** Contractor shall submit a complete budget package using required DDPHE HIV Resources budget forms.
- C.** Contractor shall not reallocate funding across awards/service categories.
- D.** The budget for this agreement is attached as an exhibit.

## **EXHIBIT A-01 AMENDED SCOPE OF WORK**

### **XI. Required Acknowledgement and Disclaimer Language**

- A.** HRSA requires subrecipients to use the following acknowledgement and disclaimer on all products produced by HRSA grant funds:

"This [project/publication/program/website, etc.] [is/was] supported by the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS) as part of an award totaling \$XX with XX percentage financed with non-governmental sources. The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by HRSA, HHS, or the U.S. Government. For more information, please visit HRSA.gov."

- B.** Subrecipients are required to use this language when issuing statements, press releases, requests for proposals, bid solicitations, and other HRSA supported publications and forums describing projects or programs funded in whole or in part with HRSA funding.
- Examples of HRSA supported publications include, but are not limited to, manuals, toolkits, resources guides, case studies, and issues briefs.

### **XII. Other**

Contractor shall submit updated documents which are directly related to the delivery of services.

Additional document requirements for this contract beginning in FY 2019 include:

- A.** NEW Individual Service Category Budget Form B3: Service Target Projections
- B.** NEW Contract Summary Data Form A-3: Summary of Funding Sources
- C.** NEW Individual Service Category Budget Form B-2: Personnel Schedule
- D.** Organizational Chart

**DDPHE HIV RESOURCES BUDGET SUBMISSION PACKAGE**

**CONTRACT SUMMARY DATA  
FORM A-1: SUBRECIPIENT INFORMATION**

**SUBRECIPIENT:** UC Denver, Children's Human Immunodeficiency Program

**DATE OF SUBMISSION:** 02/22/2019 **CONTRACT AMOUNT:** \$345,585

Check One:  First Submission or  
 Resubmission

**FUNDING SOURCE:** Rvan White Part A ONLY

**EFFECTIVE DATES:** 03/01/2019 to 02/29/2020

**SUBRECIPIENT CORPORATION INFORMATION**

NOTE: This name and address will appear on City Contractor Agreement.

**FEDERAL TAX ID#:** 84-6000555 **DUNS#:** 0410963140000

**EXACT CORPORATE NAME:** Regents of the University of Colorado

**CORPORATE ADDRESS:** Office of Grants and Contracts, Bldg. 500  
Address Line 1  
 13001 E 17th Place, Mail Stop F428, RM W1124  
Address Line 2  
 Aurora CO 80045-2571  
City State Zipcode

**CORPORATE WEBSITE:** www.ucdenver.edu

**AGENCY TYPE:** Other

**OWNERSHIP TYPE:** Public, State

**FAITH-BASED:** No

I CERTIFY THAT COSTS HAVE BEEN DETERMINED ALLOWABLE ACCORDING TO CITY AND APPROPRIATE FEDERAL PRINCIPLES AND STANDARDS AS LISTED ON FORM A-2. I FURTHER CERTIFY THAT THERE ARE NO MATHEMATICAL ERRORS IN THIS BUDGET. PLEASE SIGN ON DESIGNATED LINE BELOW.

**AGENCY HEAD:**

\_\_\_\_\_  
Printed Name Signature Date

\_\_\_\_\_  
Telephone Fax Email

**SENIOR ADMINISTRATOR:**

Peggy Roddy *Peggy Roddy* 2/28/19  
Printed Name Signature Date

303-724-2906 \_\_\_\_\_ Peggy.Roddy@ucdenver.edu  
Telephone Fax Email

**BOARD PRESIDENT:**

\_\_\_\_\_  
Printed Name Signature Date

\_\_\_\_\_  
Telephone Fax Email

**CONTRACT SIGNATORY:**

Denise Queen *Denise Queen* 2/25/19  
Printed Name Signature Date

303-724-0090 \_\_\_\_\_ ogc.contracts@ucdenver.edu  
Telephone Fax Email



EXHIBIT B-1

CONTRACT CONTACT INFORMATION

**PROGRAM MANAGER:**

**FISCAL MANAGER:**

**DATA MANAGER:**

**QUALITY MANAGER:**

**PAYMENT ADDRESS:**

NOTE: Only complete if Payment Address is different than Corporate Address.

**DDPHE HIV RESOURCES BUDGET SUBMISSION PACKAGE**

CONTRACT SUMMARY DATA  
FORM A-2: BUDGET SUMMARY

**SUBRECIPIENT:**

**DATE OF SUBMISSION:**  **CONTRACT AMOUNT:**

Check One:  First Submission or  Resubmission

**FUNDING SOURCE:**

**EFFECTIVE DATES:**  to

**AGGREGATE CONTRACT SUMMARY PAGE**  
(PREPARE THIS SUMMARY INSTEAD OF AN AGGREGATE BUDGET.)

AWARD #	SERVICE CATEGORY	FUNDING SOURCE	ORIGINAL AWARD AMOUNT	ADDITIONAL AWARD AMOUNTS	TOTAL SERVICE CATEGORY AMOUNT <sup>1</sup>
19-EIS-2951-A	EIS   Early Intervention Services	Ryan White Part A	\$27,607.00		\$27,607
19-MCM-2951-A	MCM   Medical Case Management	Ryan White Part A	\$172,152.00		\$172,152
19-MTS-2951-A	MTS   Medical Transportation	Ryan White Part A	\$4,243.00		\$4,243
19-MHS-2951-A	MHS   Mental Health Services	Ryan White Part A	\$32,440.00		\$32,440
19-OAH-2951-A	OAH   Outpatient/Ambulatory Health Services	Ryan White Part A	\$62,430.00		\$62,430
19-PSS-2951-A	PSS   Psychosocial Support Services	Ryan White Part A	\$46,713.00		\$46,713
<b>TOTAL CONTRACT AMOUNT</b>			\$345,585		\$345,585

<sup>1</sup>MUST AGREE TO SERVICE CATEGORY BUDGET ATTACHED.

**COST DETERMINATION ON ALL BUDGETS  
COMPLIANCE WITH LAW**

Your agency must provide all services under this contract in accordance with applicable provisions of federal, state and local laws, rules and regulations as are in effect at the time such services are rendered. In particular, your agency must comply with Code of Federal Regulations (Title 45 CFR Part 75) – Uniform Administrative Requirements, Cost Principles and Audit Requirement for HHS Awards





## DDPHE HIV RESOURCES BUDGET SUBMISSION PACKAGE

CONTRACT SUMMARY DATA  
FORM A-3: SUMMARY OF FUNDING SOURCES

FULL NAME OF SUBRECIPIENT: Regents of the University of Colorado

PERIOD OF FUNDING:	BEGIN DATE	03/01/2019	04/01/2018		08/01/2018	08/01/2018						
	END DATE	02/29/2020	03/31/2019		07/31/2019	07/31/2019						
OBJECT CLASS CATEGORY		RYAN WHITE PART A (DDPHE)	RYAN WHITE PART B (CDPHE)		RYAN WHITE PART D (HRSA)	Ryan White Program Income						TOTAL BUDGET
PERSONNEL		\$231,250	\$239,965		\$503,335	\$57,769						\$1,032,319
FRINGE BENEFITS		\$71,151	\$73,221		\$140,418	\$17,850						\$302,640
TRAVEL		\$3,857	\$1,000		\$5,770	\$0						\$10,627
EQUIPMENT		\$0	\$0		\$0	\$0						
SUPPLIES		\$1,000			\$825	\$0						\$1,825
CONTRACTUAL		\$0	\$0		\$1,005	\$0						\$1,005
OTHER		\$6,910	\$14,411		\$17,494	\$0						\$38,815
TOTAL DIRECT CHARGES		\$314,168	\$328,597		\$668,847	\$75,619						\$1,387,231
INDIRECT CHARGES		\$31,417	\$32,861		\$34,780	\$0						\$99,058
TOTAL COSTS		\$345,585	\$361,458		\$703,627	\$75,619						\$1,486,289

### INSTRUCTIONS:

1. Prepare only one summary for each subrecipient.
2. Column headings shaded yellow may be changed to accommodate other funding sources.
3. Indirect charges on Ryan White Part A DDPHE contracts are only allowed if:
  - a) subrecipient has a Federally Negotiated Indirect Cost Rate Agreement (NICRA); or
  - b) subrecipient uses the 10% de minimis rate.
4. Indirect charges on Ryan White Part A DDPHE contracts must count towards the 10% administrative cap on the budget.