

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. For any questions please contact Skye Stuart.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: March 13, 2017

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

TECHS-201524522 – Contract Amendment to the existing contract with **Exterro, Inc.** to increase the maximum contract liability to cover maintenance, support, new functionality and professional services for the City Attorney's E-Discovery system.

3. Requesting Agency: Technology Services

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Joe Saporito
- **Phone:** 720-913-4982
- **Email:** joseph.saporito@denvergov.org

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Joe Saporito
- **Phone:** 720-913-4982
- **Email:** joseph.saporito@denvergov.org

6. General description/background of proposed ordinance including contract scope of work if applicable:

The City Attorney's Office (CAO) uses the Exterro Fusion software platform for legal holds and eDiscovery. This contract amendment will allow for software upgrades including new modules added to the platform as well as continued software maintenance, support and professional services.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** TECHS-201524522
- b. **Contract Term:** 11/1/2015 - 10/31/2018
- c. **Location:** City Attorney's Office
- d. **Affected Council District:** N/A
- e. **Benefits:** On-going support, development and maintenance for the current solution
- f. **Contract Amount (indicate amended amount and new contract total):** Add \$564,565.84 for a new total of \$925,282.84

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

No

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____