

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 7/18/2022

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: Approves a contract for a lease agreement between Rocky Mountain Express, Ltd., and Denver International Airport (DEN), for 637 square feet of space in DEN’s Main Terminal for the purpose of storing lost luggage pending the delivery of that luggage to passengers.

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Carolina Flores
Email: George.Karayiannakis@flydenver.com	Email: Carolina.Flores@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:
This agreement provides leased space where Rocky Mountain Express can store lost or misplaced luggage pending its delivery to passengers.

6. City Attorney assigned to this request (if applicable): Ema Medic

7. City Council District: 11

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Lease of Real Property.

Vendor/Contractor Name: Rocky Mountain Express, Ltd.

Contract control number: 202262657

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** N/A

Contract Term/Duration: Date of Execution plus two years and three 1-year options to extend.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
N/A	N/A	Rates & Charges

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	DOE plus three 1-year options to extend

Scope of work: DEN will provide space to store lost or misplaced luggage pending the return of that luggage to its owner.

Was this contractor selected by competitive process? No. **If not, why not?** Contract supports activity previously the subject of a competitive process.

Has this contractor provided these services to the City before? Yes No

Source of funds: Revenue

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

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