

ORDINANCE/RESOLUTION REQUEST

Please email requests to Angela Casias
at angela.casias@DenverGov.org by **12:00 pm on Monday.**

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 11/16/15

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)*

Matrix Design Group

Contract number: OC11007

On Call Engineering Services

Amendment 1 for 2010 Wastewater Capital on- call Engineering Services Contract to increase funds by \$500,000 and extend term one year through December 31, 2016.

3. Requesting Agency: Public Works

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Jim Potter
- **Phone:** 303-446-3724
- **Email:** james.potter@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Angela Casias
- **Phone:** 720-913-8529
- **Email:** angela.casias@denvergov.org

6. General description/background of proposed ordinance including contract scope of work if applicable:

This request is for an amendment to an On Call Engineering Services contract which provides professional engineering services for assigned projects on an as-needed basis.

*****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

a. Contract Control Number: OC11007

b. Contract Term: 03/1/12-12/31/16

c. Location: City Wide

d. Affected Council District: All

e. Benefits: These amendments are extremely important to the current I-70 efforts, as well as the entire Wastewater Capital program and they will provide an interim solution for both areas until new on-call contracts can be procured.

f. Contract Amount (indicate amended amount and new contract total): Original contract \$2,500,000 with \$500,000 requested to add with this amendment for a contract total of \$3,000,000.00

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain. None that Public Works is aware of.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____