

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: July 25, 2011

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Request for a contract with Urban Land Conservancy to administer \$750,000 in HUD Community Challenge Planning Grant – Housing Development Assistance Funds. Contract Control No. TBD

3. Requesting Agency: Office of Economic Development

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Christopher Smith
- **Phone:** 720/913-1567
- **Email:** christopher.smith@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Seneca Holmes
- **Phone:** 720/913-1533
- **Email:** seneca.holmes@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

To establish a Housing Development Assistance Fund that provides a HUD Community Challenge Planning Grant to Urban Land Conservancy (\$750,000). The funds will be utilized for affordable housing development, land costs, pre-planning costs and other project related costs to projects within one-half mile of transit stations and high frequency bus corridors. (This fund will leverage the TOD Fund.)

*****Please complete the following fields:*** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number:** TBD
- b. Duration:** April 1, 2011 – December 31, 2013
- c. Location:** City and County of Denver
- d. Affected Council District:** Citywide
- e. Benefits:** Affordable Housing
- f. Costs:** None

7. Is there any controversy surrounding this ordinance? *(Groups or individuals who may have concerns about it?)* **Please explain.** None known.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____