

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: **Bill Request** **or** **Resolution Request** **Date of Request:** 10/28/2021

1. Type of Request:

Contract/Grant Agreement **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
 Dedication/Vacation **Appropriation/Supplemental** **DRMC Change**

Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract amendment with Norris Design, Inc. for On-Call Landscape Architectural Planning, Design, and Related Services to extend the agreement for one year. No change to contract amount.

3. Requesting Agency: Denver Parks and Recreation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Craig Coronato	Name: Jesus Orrantia
Email: craig.coronato@denvergov.org	Email: jesus.orrantia@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The contract with Norris Design, Inc. is for On-Call Landscape Architectural Planning, Design, and Related Services including, but not limited to, assessment, planning, design, and construction observation services related to parks and parks facilities. The amendment will extend the term one additional year. Due to unforeseen delays associated with COVID-19 and extended timelines on projects, utilization of these on-call contracts has been limited. An extension will allow DPR to utilize these on-call consultants for upcoming projects, and also allow DPR adequate time to consider how to best rebid these services.

6. City Attorney assigned to this request (if applicable): Jason Moore

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR22 0062

Date Entered: _____

Revised 03/02/18

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
On-Call Professional Services

Vendor/Contractor Name: Norris Design, Inc.

Contract control number: 201947762/202160683

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment? Yes No** **If yes, how many? 1**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Current: 4/10/2019-4/10/2022

Amended: 4/10/2019-4/10/2023

Contract Amount (indicate existing amount, amended amount and new contract total):

\$1,000,000.00 (no change)

Current Contract Amount (A)	Additional Funds (B)	Total Contract Amount (A+B)
\$1,000,000.00	N/A	\$1,000,000.00

Current Contract Term	Added Time	New Ending Date
4/10/2019-4/10/2022	1 Year	4/10/2023

Scope of work:

On-Call Landscape Architectural Planning, Design, and Related Services may include, but is not limited to, assessment, planning, design, and construction observation services related to parks and parks facilities. Types of work may include: System-wide planning and park-specific master planning efforts, Design of new, or renovation of existing, parks and assets, Improvements and upgrades to system-wide assets, Mountain Parks and Natural Areas improvements

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: multiple funds

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 19%

Who are the subcontractors to this contract? THREE SIXTY ENGINEERING, INC (DBA 360 ENGINEERING, INC); AE DESIGN; BARKER RINKER SEACAT; CTL | THOMPSON, INC.; ELEVATION CONSULTING GROUP, LTD.; HCL ENGINEERING & SURVEYING; HYDROSYSTEMS KD; IRON HORSE ARCHITECTS; MKK CONSULTING ENGINEERS, INC.; PINYON ENVIRONMENTAL, INC.; SAN ENGINEERING, LLC; SMITH ENVIRONMENTAL & ENGINEERING; TERRACON CONSULTANTS, INC.

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