ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9:00 a.m. on Friday.** Contact the Mayor's Legislative team with questions

Date of Request:4/30/2025

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map HERE)

☐ **Yes** ☒ **No**

1. **Type of Request:**

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. **Title:** Approves a contract with Brothers Redevelopment, Inc. (BRI) for $1,200,000.00 with an end date of 12-31-2025 to provide property tax relief payments to 745 unduplicated households in 2025, citywide (HOST-202579426-00).

3. **Requesting Agency:** Department of Housing Stability (HOST)

4. **Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Ian.Cohn@denvergov.org	Name: Polly Kyle
Email: Ian.Cohn@denvergov.org	Email: Polly.Kyle@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
   The Denver Property Tax Relief Program provides partial rebates to qualifying Denver residents for property taxes paid or the equivalent in rent.

6. **City Attorney assigned to this request (if applicable):** Megan Waples

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet below****

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services > $500K

Vendor/Contractor Name: Brothers Redevelopment, Inc.

Contract control number: HOST-202579426-00

Location: Citywide

Is this a new contract? ☒ **Yes** ☐ **No** **Is this an Amendment?** ☐ **Yes** ☒ **No** **If yes, how many? none previously**

Contract Term/Duration (for amended contracts, include <u>existing</u> term dates and <u>amended</u> dates):
HOST-202579426   May 1, 2025 – December 31, 2025

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount *(A)*	*Additional Funds* *(B)*	*Total Contract Amount* *(A+B)*
$1,200,000	NA	$1,200,000

Current Contract Term	*Added Time*	*New Ending Date*
5/1/2025-12/31/2025	NA	NA

Scope of work:

A. List of Services to be provided by contractor
1. BRI will be responsible for adhering to the 2025 Property Tax Relief Program Standards document to be provided prior to the commencement of the contract.
2. BRI will receive and review all program applications submitted by Denver residents through a centralized database, arriving at and communicating final eligibility determinations to all applicants. TCF is responsible for collecting any additional documentation to verify an applicant's eligibility and mitigating potential applicant irregularities and fraudulent activity.
3. BRI will serve homeowner households that meet the following eligibility criteria:
   a. Area Median Income (AMI) at or below sixty percent (60%) for their household size, and
   b. Applicant was sixty-five (65) years of age or older for the entire previous calendar year, or
   c. Applicant met this program's definition of disability for the entire previous calendar year, or
   d. Applicant had a dependent minor child residing with them for the entire previous calendar year

4. BRI will serve renter households that meet the following eligibility criteria:
   a. Area Median Income (AMI) at or below twenty-five percent (25%) for single- person households or thirty percent (30%) for multiple applicant households, and
   b. Applicant was sixty-five (65) years of age or older for the entire previous calendar year, or
   c. Applicant met the program's definition of disability for the entire previous calendar year

5. Application review will include but is not limited to verification of an applicant's age, disability status, Area Median Income (AMI) for their household size, and verification that an applicant's primary residence is within the City and County of Denver and that they resided at this residence for the entire previous calendar year.

6. BRI is responsible for verifying that applicants have paid in full their property taxes or rent for the previous calendar year as applicable.

7. BRI is responsible for issuing property tax relief payments as supported by written documentation and program eligibility determinations up to the maximum assistance limits enforced by HOST.

8. BRI will conduct outreach and marketing activities to this program's target population(s) including efforts to educate residents in-person and provide technical assistance for applicants with technology literacy and/or language barriers.

9. BRI will ensure applicants are expeditiously connected to all available programs/resources designed to prevent involuntary displacement among Denver homeowners and renters. This may include but is not limited to:
   a. Financial assistance programs for renters and homeowners including the State of Colorado Emergency Mortgage Assistance Program, HOST Foreclosure Prevention Program, State of Colorado Emergency Rental Assistance (CERA) Program, and the HOST Temporary Rental and Utility Assistance Program (TRUA)
   b. Eviction and Foreclosure Legal Defense Programs
   c. Utility assistance programs such as the Colorado Low-Income Energy Assistance Program (LEAP) and/or Energy Outreach Colorado (EOC)
   d. Home Repair and Modification Programs
   e. Home Sharing Programs
   f. Denver Office of Financial Empowerment and Protection
   g. Other services offered to the aging population and residents with disabilities as applicable

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☐ **Yes** ☒ **No**

Source of funds: HOST General Funds

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☒ **XO101** ☐ **ACDBE** ☐ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____   Date Entered: _____