

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: **Bill Request** or **Resolution Request** **Date of Request: December 20, 2021**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
 Dedication/Vacation **Appropriation/Supplemental** **DRMC Change**
 Other: Amend ordinance to change the budget basis of an SRF

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends Ordinance 406, Series of 2013, to change the budget basis of the Composting Special Revenue Fund from appropriated to revenue-based to align the budget with program revenue received.

3. Requesting Agency: Department of Finance – Budget and Management Office

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Zach Cartaya	Name: Kathryn Mortensen
Email: zach.cartaya@denvergov.org	Email: Kathryn.Mortensen@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Ordinance No. 406, Series of 2013, established the Composting Special Revenue Fund to collect revenue and handle other financial transactions related to the Composting Program. This Ordinance also established that the Fund would be appropriated, and the Fund's annual budget would be established in the Annual Appropriation Ordinance. The primary revenue to this Fund is the fee revenue from the Composting Program, which has grown significantly since the program's inception. The annual appropriations have fallen short of the cash balance in the fund. As a result, the Department of Transportation and Infrastructure, which administers the program, has not been able to access the full amount of cash in the fund. This Ordinance is an administrative action to allow DOTI to establish budget throughout the year as cash is received based on program performance.

6. City Attorney assigned to this request (if applicable): N/A

7. City Council District:

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: BR22 0013

Date Entered: _____