All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: <u>3/7/2018</u>

Please mark one: ☐ **Bill Request**   **or**   ☒ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

    ☐ **Yes**   ☒ **No**

    If yes, please explain:

2. **Title:** Standard Airport Concession Agreement with Skyport Group, LLC, on B Mezzanine (Contract No. 201840476)

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:**
    - **Name:** Rachel Marion
    - **Phone:** (303) 342-2772
    - **Email:** Rachel.Marion@flydenver.com

5. **Contact Person:**
    - **Name:** Pamela Dechant
    - **Phone:** (303) 342-2557
    - **Email:** Pamela.Dechant@flydenver.com

6. **General description of proposed ordinance including contract scope of work if applicable:** This is a new Concession Agreement contemplated by the Amended Development Plan under the proposed Tenth Amendment to the Skyport Development Company, LLC., Agreement, referenced as City contract number #AC 69004-11. This Agreement is designed to transition the concession concepts proposed in the Amended Development Plan from a sub-lease agreement with Skyport Development Company, LLC., into a direct Concession Agreement with the City once the Concession Location is open for business. The Concession Agreement permits the development, construction, operation and maintenance of GrabbaGreen concession concept on the B Concourse Mezzanine.

    a. **Contract Control Number:** 201840476

    b. **Duration:** 10 years

    c. **Location:** DEN

    d. **Affected Council District:** 11

    e. **Benefits:** The benefits of the Concession are to provide first class dining services at a fair price to all passengers and airport users, provide innovative facility designs that complement the design of the terminal, provide business opportunities for Airport Concession Disadvantaged Business Enterprises (ACDBE's), and optimize Airport revenues and concession sales.

    f. **Costs:** $231,200.00 minimum annual percentage fee in estimated annual revenue to DEN

Current Contract Amount (A)	Additional Funds (B)	Total Contract Amount (A+B)
$231,200.00	$0	$231,200.00

Current Contract Term	Added Time	New Ending Date
DOE + 10 years	N/A	DOE + 10 years

    g. **Date Goals Assigned:** February 23, 2018

    h. **Goals:** ACDBE 33%; MWBE 25%

7. **Is there any controversy surrounding this ordinance?**

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____   Date: _____

Revised 08/12/2015

Key Contract Terms

Type of Contract:

☐ Professional Services > $500K   ☐ Lease   ☐ Design or Construction for airport improvements > $5M

☐ Grant   ☐ IGA   ☐ Sale of Real Property   ☐ Sale of Personal Property ☒ Revenue

Vendor/Contractor Name: Skyport Group, LLC

Contract control number: 201840476

City's contract manager: Linda Kay Nedved

Was this contractor selected by competitive process? No, Non-Competitive Agreement pursuant to Skyport Development Company, LLC #AC 69004 – 11.

Has this contractor provided these services to the City before? ☐ Yes   ☒ No

Term/Duration of contract/project: DOE + 10 years

Is this a new contract? ☒ Yes ☐ No   Is this an Amendment? ☐ Yes ☒ No   If yes, how many? ___

Renewal terms: N/A

Purpose: This is a new Concession Agreement contemplated by the Amended Development Plan under the proposed Tenth Amendment to the Skyport Development Company, LLC., Agreement, referenced as City contract number #AC 69004-11. This Agreement is designed to transition the concession concepts proposed in the Amended Development Plan from a sub-lease agreement with Skyport Development Company, LLC., into a direct Concession Agreement with the City once the Concession Location is open for business.

Source of funds: Revenue/Concession Agreement

Benefit: The benefits of the Concession are to provide first class dining services at a fair price to all passengers and airport users, provide innovative facility designs that complement the design of the terminal, provide business opportunities for Airport Concession Disadvantaged Business Enterprises (ACDBE's), and optimize Airport revenues and concession sales.

Is this contract subject to: ☒ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☒ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): The DEN Tenant Project Manager will work with DSBO to ensure that any construction performed meets with DSBO commitments. Who are the subcontractors to this contract? Skyport Group, LLC proposes to exceed the ACBDE participation goal through the inclusion of ACDBE-certified owners, such as: Concessions of a Gladman (45%), and JAF Concessions (10%).

Location: DEN

Affected Council District: 11