

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 3/4/22

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other: Confirmation of Appointment

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves the Mayoral appointment of Jay Morein as Executive Director of the Department of Human Services, pursuant to Charter Section § 2.2.6 (D).

3. Requesting Agency: Mayor’s Office

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Skye Stuart/Alan Salazar	Name: Skye Stuart
Email: skye.stuart@denvergov.org	Email: skye.stuart@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Charter Section § 2.2.6 (D) requires consent of City Council for the Mayoral appointment of Charter officers. Following a vacancy in the Executive Director position at Human Services, Jay Morein has been advanced as the Mayor’s selection to lead the department. The Charter department of Human Services is responsible for administration of fundamental social safety net programs that provide public assistance, including Temporary Assistance for Needy Families (TANF) and Supplemental Nutritional Assistance Program (SNAP), as well as overseeing child welfare, Child Care Assistance Program (CCAP), and adult protection, among other notable programs. The department plays a key role in managing Federal and State funding and guidelines around vulnerable populations and key support programs for residents. One in three people in Denver engage with this department and staff helps children, older adults, families, and individuals by connecting them to services and experts who support their overall well-being.

Jay Morein has unparalleled experience in Human Services at both the local and state level. Jay began his career with DHS in 1981 as a chief accountant before becoming a division director overseeing the department’s budget and its contracting services section. He was later promoted to one of DHS’ two deputy executive directors, where he oversaw both support services and program services. In 2008, Morein transitioned to the Boulder County Department of Housing and Human Services to serve as its Director of Finance and Administration. He served as the Office Director for the Colorado Department of Human Services under then-Governor John Hickenlooper, overseeing the state human services budget, performance management, and audit and program compliance.

Jay returned to DHS in 2015, serving under then-Executive Director Penny May and later as Chief of Staff for Executive Director Don Mares. Following a brief retirement in 2018, he again returned to the department in 2019 to serve as Chief Operating Officer, providing guidance and direction to the department’s three deputy executive directors. Jay is a Denver native and a first generation American.

6. City Attorney assigned to this request (if applicable): Anshul Bagga

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

7. City Council District: Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name:

Contract control number:

Location:

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

Was this contractor selected by competitive process?

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds:

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____