

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Please mark one: Bill Request or Resolution Request Date of Request: 12/2/2024

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes No

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a Master Purchase Order (SC-00009762) with W. W. Grainger, Inc. for \$12,000,000 with an end term of 12/31/2029, to provide maintenance, repair, and operational (MRO) supplies and personal protection equipment (PPE) to City agencies, citywide.

3. **Requesting Agency:** General Service Department, Purchasing Division

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Elizabeth Hewes	Name: Elizabeth Hewes
Email: elizabeth.hewes@denvergov.org	Email: elizabeth.hewes@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:** (who, what, why)

Grainger is a supplier who provides MRO supplies and PPE to various agencies. These supplies are used to help maintain City buildings and equipment as well as PPE (gloves, non-prescription eyewear, Tyvek suits, etc.) for City employees to safely perform their work.

6. **City Attorney assigned to this request (if applicable):**

Brian Martin

7. **City Council District:**

Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Master Purchase Order

Vendor/Contractor Name (including any dba's):
W. W. Grainger, Inc

Contract control number (legacy and new):
(SC-00009762)

Location:
Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
1/1/2025 – 12/31/2029

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$12,000,000		\$12,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
12/31/2029		12/31/2029

Scope of work:

Grainger is a supplier who provides MRO supplies and PPE to various agencies. These supplies are used to help maintain City buildings and equipment as well as PPE (gloves, non-prescription eyewear, Tyvek suits, etc.) for City employees to safely perform their work.

Was this contractor selected by competitive process? Yes, through Omnia Partners, contract # 240078-001 **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: General

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____