

**ION ORDINANCE/RESOLUTION REQUEST**

Please email requests to Jason Gallardo, Public Works

at [pw.ordinance@denvergov.org](mailto:pw.ordinance@denvergov.org) by **12:00pm NOON on Monday**. Contact Jason with questions.

**Date of Request: May 17, 2023**

**Please mark one:**       **Bill Request**                      or                       **Resolution Request**

**1. Type of Request:**

- Contract**                                       **Intergovernmental Agreement (IGA)**     **Rezoning/Text Amendment**
- Dedication/Vacation**                       **Appropriation/Supplemental**                       **DRMC Change**
- Other:**

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves contract execution for a new on-call professional services contract with Martin/Martin, Inc.  
for category 2, Contract # 202368021.

**3. Requesting Agency:** Department of Transportation and Infrastructure

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Gabrielle Schuller	Name: Jason Gallardo
Email: <a href="mailto:gabrielle.schuller@denvergov.org">gabrielle.schuller@denvergov.org</a>	Email: <a href="mailto:jason.gallardo@denvergov.org">jason.gallardo@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

The goal of the on-call master contract is to procure multiple "On-Call Professional and Technical Design Services Vertical Project Delivery: Category 1- Architectural Design, Category 2- Structural Engineering, Category 3- Geotechnical (Owner-Provided Services)" Contracts to establish a new group of qualified on-call professionals to respond to proposal requests with design and engineering on municipal building projects. Scopes shall consist of New Construction, Tennant Finish, Roof and Window Replacements, Concrete/Asphalt replacement, Mechanical/Electrical/Plumbing Engineering (MEP) Upgrades/Design, Sustainability/Commissioning, Independent Cost Estimating (ICE), Engineer's Cost Estimating, design for structural repair, mechanical upgrades (HVAC controls), programming evaluations, geotechnical, material/special testing, site survey, Subsurface Utility Engineering (S.U.E.) services, and inspection services, etc.

**6. City Attorney assigned to this request (if applicable):** Jacob Crawford

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):** Professional Services

**Vendor/Contractor Name:** Martin/Martin, Inc.

**Contract control number:** DOTI - 202368021

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** 06/15/2023 – 06/14/2026

**Contract Amount (indicate existing amount, amended amount and new contract total):** \$1,500,000.00

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
*\$1,500,000.00	N/A	*\$1,500,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
06/15/2023 – 06/14/2026	N/A	06/15/2023 – 06/14/2026

**Scope of work:** Please see attached category scope definitions.

**Was this contractor selected by competitive process?** Yes, RFQ advertised by DOTI on January 25, 2023.

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** The Department of Transportation and Infrastructure Program Resource Office will manage the utilization and day-to-day administration of this portfolio of contracts. Specific task orders may be assigned by individual City project managers and Citywide local funding may be utilized from various City agencies (DPR, DOS, HOST, DOF, DOTI, GS, DPL, DAV, BOND, etc.).

**ELEVATE DENVER BOND:**  Funding will be identified upon Task Order issuance. Bond funding may be utilized based on scope.

**RISE DENVER BOND:**

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  \*11%

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** \*11%

**Who are the subcontractors to this contract?** Alan Ford Architects, P.C., BCER Engineering, Dig Studio, Inc., enLighten Engineering, LLC, Kumar & Associates, Inc., Rider Levett Bucknall, San Engineering, LLC, Three Sixty Engineering, Inc. (DBA 360 Engineering), Yeh and Associates, Inc.

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## **Category 2 – Structural Engineering – (11% MWBE)**

Structural Engineering firms are asked to partner with sub-consultants creating a complete Design Team capable of providing full engineering services in response to numerous and varied projects arising within the City. The Agreement for On-Call Structural Engineering Design Services will have a three-year term and will have a contract limit of \$1,500,000.00. It is desired for the Structural Engineer to be the prime consultant for this category of the on-call contract. Projects will be initiated by issuing task orders to the contract with the aggregate fee for all task orders limited to \$1,500,000.00. The City reserves the right to issue Proposal Requests to multiple On-Call Consultant Teams for a single Task Order.

Task order scopes can include but will not be limited to:

- Structural Engineering
- Architectural Design
- Mechanical Engineering
- Electrical Engineering
- Plumbing Engineering
- Civil Engineering
- Landscape Architecture
- as-built documentation
- ADA and code evaluation and compliance
- roof design
- Sustainability/Commissioning
- Cost Estimating
- Peer Review
- Bridge, sidewalk, ROW elements, roadway design
- Data Collection
- Structural evaluations, studies, and designs
- Construction administration
- Facility Condition Assessment of existing facilities and building systems
- ADA Measurement/Inspection and review
- full architectural and engineering design services including programming, schematic design, design development, construction documents, bidding/negotiation, permit facilitation, and construction administration.

For specific task orders requiring specialty consultants under the On-Call Professional and Technical Design Services: Category 2-Structural Engineering Design Agreement (the “Agreement”), the Design Consultant may solicit a proposal from a sub consultant who is not listed as a Consultant Team Member in the Agreement. Participation from specialty sub-consultants added at the Task Order level who are not listed as a Consultant Team Member in the Agreement can count towards the M/WBE goal if they have an M/WBE Certification with the City.

To assist in expediting design services for task orders, consultant teams are encouraged to include more than one sub consultant for disciplines/firms often experiencing a back-log of work. The City expects its On-Call Design Service consultants to provide responsive customer service as it relates to project needs and requirements. Please note the prime consultant is responsible for managing the approach to meeting the prescribed M/WBE goal associated with the Agreement.

The City may require the Structural Engineer to perform emergency assessment services. Because of the urgent nature of such emergency services, the City may elect to contact only one on-call vendor for this work. The vendor agrees to mobilize adequate Emergency Assessment Directives within four (4) hours of receiving notice, either verbal or written, from the Project Manager or other authorized City representative. Time and materials will be tracked and used as the basis for payment unless pricing can be negotiated at later date.

State and local government facilities must follow the requirement of the 2010 ADA Standards for Accessible Design (2010 ADA Standards). Facilities that do not comply with the 2010 ADA Standards may prevent people with disabilities from fully and equally enjoying Denver’s services, programs, or activities and may constitute discrimination on the basis of disability. Any construction or alterations to Denver buildings and facilities by it or on

its behalf will fully comply with the requirements of the 2010 ADA Standards. Consultants are therefore responsible for ensuring all designs for construction and/or alterations are compliant with the 2010 ADA Standards.

The Agreement is managed by Department of Transportation and Infrastructure, who has contract authority on behalf of the City. Department of Transportation and Infrastructure is contractually responsible for managing each task order, and a Project Manager within Department of Transportation and Infrastructure will be the Consultant Team's direct point of contact for each task order issued. The awarded Consultant Teams shall ensure project communication between the Consultants and the End User is conveyed and managed through the Department of Transportation and Infrastructure Project Manager. In addition, the City would like the Design Consultant to identify a consistent point of contact who will become familiar with the contract language, forms, and requirements set forth in the Agreement, as well as fully understand the City's process of doing business as it relates to the task orders and On-Call Agreement.

The Consultant Team (prime + subconsultants) must possess the following capabilities:

- Full Service Structural Engineering including compliance with Americans with Disabilities Act (ADA) requirements and all applicable codes, regulations, and standards
- Forensic structural analysis
- Architectural Design
- Mechanical/Plumbing Engineering
- Electrical Engineering
- Structural Engineering
- Civil Engineering
- Landscape Architecture
- Cost Estimating
- Roof Consulting
- Sustainability / LEED Consulting
- Americans with Disabilities Act (ADA) Consulting
- Code Consulting

Below is a list of various design projects completed using past On-Call Design Services. The intent of providing this list is to provide examples of the types of projects the City may request the awarded Design Consultants to propose on as part of the On-Call Design Services Agreement:

- Water Board Garage Evaluation – Design budget \$38,000
- Red Rocks Loading Dock Leveler – Design Budget \$29,000
- DDC Concrete Repairs – Design budget \$8,000
- Roslyn Truck Wash Door Evaluation and design – Design budget \$20,000
- Red Rocks Subsurface Stabilization – Design budget \$74,000
- Zoo Roof Replacement – Design Budget \$75,000
- Red Rocks Trading Post Maintenance – Design Budget \$70,500
- DPAC Garage Repairs – Design Budget \$25,000
- Wellshire Inn Gable Wall Assessment – Design Budget \$45,000
- Greenhouse Structural Review – Design Budget \$3,000
- Botanic Garden Stair Replacement – Design Budget 20,000
- Ellie Roof Structural Evaluation – Design Budget \$20,000
- Central Library Davit Certification – Design Budget \$5,500
- DFD Wildland Fire Pre-Engineered Metal Building – Design Budget \$68,000
- Structural Analysis Rude and Montclair – Design Budget \$5,000
- DCJ Drainage and Roofing Study – Design Budget \$23,000

Work under the Agreement will be performed within facilities operated by, but not limited to, the following City Agencies:

- Denver Parks and Recreation
- Denver Arts and Venues
- Denver Public Libraries

- Denver Police Department
- Denver Fire Department
- Denver Sheriff Department
- Denver Department of General Services
- Denver Zoo
- Denver Department of Transportation and Infrastructure
- Department of Housing Stability (HOST)
- Climate Action, Sustainability & Resiliency (CASR)
- Denver Real Estate/Department of Finance