

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **11 a.m. Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 1/12/2024

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☐ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☒ Other:

2. Title: Approves an amendment of a Purchase Order with Quebec Hospitality LLC dba Colorado Hospitality Services for the use of hotel rooms for migrant sheltering from \$378,486 up to \$25,000,000.

3. Requesting Agency: Department of Finance

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Lisa Lumley	Name: Carolina Flores
Email: Lisa.Lumley@denvergov.org	Email: Carolina.Flores@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Quebec Hospitality LLC dba Colorado Hospitality Services Inc is providing hotel rooms as needed to assist with migrant sheltering humanitarian efforts. This request corrects clerical errors from May and October of 2023.

6. City Attorney assigned to this request (if applicable): N/A

7. City Council District: citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Purchase Order

Vendor/Contractor Name: Quebec Hospitality LLC dba Colorado Hospitality Services

Contract control number: PO-00124826

Location: citywide

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): Assumes occupancy through June 2024.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
25,000,000	n/a	25,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2023 -12/31/23	6 mos	6/30/24

Scope of work: Provides hotel rooms, laundry and front desk staffing as needed for migrant sheltering humanitarian efforts.

Was this contractor selected by competitive process? No

If not, why not?

During the pandemic hotels were asked if they would be interested in partnering with the City on sheltering efforts. Only a few hotels were willing to partner for sheltering. When it became apparent that we needed rooms for migrant sheltering, Colorado Hospitality was the only owner in the position to respond with large blocks of space for an indefinite period of time.

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Border Crisis Response Fund: 13809/5511010

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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