

ORDINANCE/RESOLUTION REQUEST

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 9/26/2017

Please mark one: [] Bill Request or [X] Resolution Request

1. Has your agency submitted this request in the last 12 months?

[] Yes [X] No

If yes, please explain:

2. Title This is to execute an Air Cargo Facilities Agreement between the City and F&E Aircraft Maintenance (Miami), LLC (Contract #201734877) for space in the Joint Use Cargo Building at DEN.

3. Requesting Agency: Department of Aviation

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Aaron Barraza
Phone: (303) 342-2261
Email: Aaron.Barraza@flydenver.com

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- Name: George Karayiannakis
Phone: (303) 342-2418
Email: George.Karayiannakis@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable: Request for lease of space at the Joint Use Cargo Building by F&E Aircraft Maintenance, LLC (FEAM) to support their business of providing aircraft maintenance services to airlines at Denver International Airport (DEN). FEAM is currently contracted to provide services to Icelandair EHF. FEAM will lease 7,099.9 sq. ft. of space in the Joint Use Cargo Building and 13,763.9 sq. ft. of ground space. The lease term will expire on 12/31/2018.

- a. Contract Control Number: 201734877
b. Duration: 1 year, 9 months
c. Location: DEN
d. Affected Council District: 11
e. Benefits: Provides space to support F&E Aircraft Maintenance, LLC's business of providing aircraft maintenance services to Icelandair at DEN
f. Costs: Revenue to City

Table with 3 columns: Current Contract Amount (A), Additional Funds (B), Total Contract Amount (A+B). Row 1: \$111,550 annually, N/A, \$111,550 annually.

Table with 3 columns: Current Contract Term, Added Time, New Ending Date. Row 1: 3/1/2017 - 12/31/2018, N/A, N/A.

- g. Date Goals Assigned: N/A
h. Goals: N/A

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

Key Contract Terms

Type of Contract:

- Professional Services > \$500K Lease Design or Construction for airport improvements > \$5M
- Grant IGA Sale of Real Property Sale of Personal Property

Vendor/Contractor Name: F&E Aircraft Maintenance (Miami), LLC

Contract control number: 201734877

City's contract manager: Susan E. Moore

Was this contractor selected by competitive process? N/A – Non Competitive Agreement, Airline Contractor

Has this contractor provided these services to the City before? Yes No

Term/Duration of contract/project: 1 year, 9 months

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Renewal terms: N/A

Purpose: Lease of space to F&E Aircraft Maintenance, LLC to support their business of providing aircraft maintenance services to Icelandair.

Cost/value: \$111,550 annually in revenue to City

Source of funds: rent

Benefit: Revenue to City

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

Location: Denver International Airport

Affected Council District: 11

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____