

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 11/28/18\_\_\_\_\_

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends Keefe Commissary Network LLC contract (RC63008) to increase the term for another two years in order to provide commissary services and accounting software for inmate accounts at both the County Jail and Downtown Detention Center.

**3. Requesting Agency:** Dept of Safety Sheriff

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Laura Wachter	Name: Shawn Smith
Email: <a href="mailto:Laura.Wachter@denvergov.org">Laura.Wachter@denvergov.org</a>	Email: <a href="mailto:Shawn.Smith@denvergov.org">Shawn.Smith@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Increase the term by two years – the new expiration date will be 12/31/2020. The revenue from this contract is deposited into the Inmate Welfare and Trust Fund and is used to purchase health, recreational, and educational items for the inmates.

Revenue estimated through 12/31/2018: \$486K  
 2019 est. revenue: \$500K  
 2020 est revenue: \$500K  
**TOTAL: \$1M**

**6. City Attorney assigned to this request (if applicable):**

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: RR18 1446

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Revenue, commission

**Vendor/Contractor Name:** Keefe Commissary Network LLC

**Contract control number:** RC63008

**Location:** Downtown Detention Center and County Jail

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Beginning date: 10/1/2006

Current expiration: 12/31/2018

Amended on: 5/5/2009, 3/2/2010, 1/26/2011, 3/20/2012, 10/3/2012, 9/6/2013, 1/23/2015, 11/12/2015, 12/21/2016

**Contract Amount (indicate existing amount, amended amount and new contract total):** n/a – Revenue contract

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

**Scope of work:**

Provide canteen/commissary and accounting services for by the inmate population at the Downtown Detention Center and at the Denver County Jail.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Inmates' accounts

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** n/a

**Who are the subcontractors to this contract?** n/a

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