

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MichelleOrdinance@DenverGov.org by 3:00pm on **Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: January 12, 2022

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Has your agency submitted this request in the last 12 months? No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description - please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

To approve the Mayoral appointments of the following individual to the Denver Convention Center Hotel Authority:

Traci Lounsbury, Denver (F)(C) for a term expiring December 31, 2023, and occasioned by the resignation of Amy Diaz, appointed.

3. **Requesting Agency:** Mayor's Office of Boards and Commissions

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Romaine Pacheco
- **Phone:** 720.865.9085
- **Email:** romaine.pacheco@denver.gov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Romaine Pacheco
- **Phone:** 720.849.7935
- **Email:** romaine.pacheco@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field - please do not leave blank.)

- Contract Control Number:**
- Duration:**
- Location:**
- Affected Council District:**
- Benefits:**
- Costs:**

To be completed by Mayor's legislative Team:

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

None

SIRE Tracking Number: _____

Date Entered: _____

by Mayor's legislative Team:

SIRE Tracking Number: _____

Date Entered: _ _ _ _ _