

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request:

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

APPROVES expenditure agreement with Family Star for Head Start and Early Head Start services for a max contract amount of \$854,767.15 including non-federal share. Serves 67 children and families as a delegate agency for DGKHS.

3. **Requesting Agency:** Office of Children's Affairs

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Al Martinez	Name: Terra Swazer
▪ Email: <a href="mailto:Al.Martinez@denvergov.org">Al.Martinez@denvergov.org</a>	Email: <a href="mailto:Terra.Swazer@denvergov.org">Terra.Swazer@denvergov.org</a>

5. **General description or background of proposed request. Attach executive summary if more space needed:**

Family Star for Head Start and Early Head Start services for a max contract amount of \$854,767.15 including non-federal share. Serves 67 children and families as a delegate agency for DGKHS for the period beginning July 1, 2024 thru June 30, 2025.

6. **City Attorney assigned to this request (if applicable):** TBD – Jason Moore or Raana Haidari

7. **City Council District:** 1, 2, 3 and 7

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):  
Professional Services

Vendor/Contractor Name: Family Star

Contract control number: TBD

Location: District 1, 2, 3 and 7

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? \_\_\_\_\_

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 7/1/2024-06/30/2025

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$854,767.15		\$854,767.15

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7/1/2024		6/30/2025

Scope of work: with Family Star for Head Start and Early Head Start services for a max contract amount of \$854,767.15 including non-federal share. Serves 67 children and families as a delegate agency for DGKHS.

Was this contractor selected by competitive process? YES If not, why not?

Has this contractor provided these services to the City before?  Yes  No

Source of funds: Head Start Federal Grant

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

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Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_