

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by 9:00 a.m. on Friday. Contact the Mayor’s Legislative team with questions.

Date of Request:11/7/24

Please mark one:  Bill Request or  Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes  No

1. Type of Request:

Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment

Dedication/Vacation  Appropriation/Supplemental  DRMC Change

Other:

2. Title: Amends a contract with Colorado Legal Services to add \$350,000 for a new total of \$1,817,520 and add 12 months to the contract for a new end date of 12/31/2025. The contract will provide free eviction legal services to approximately 400 households in 2025. HOST- 202476824-03.

3. Requesting Agency: Department of Housing Stability (HOST)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Karissa Johnson	Name: Chris Lowell
Email: <a href="mailto:Karissa.johnson@denvergov.org">Karissa.johnson@denvergov.org</a>	Email: <a href="mailto:Christopher.lowell@denvergov.org">Christopher.lowell@denvergov.org</a>

5. General description or background of proposed request. Attach executive summary if more space needed:

This amendment adds \$350,000 to an agreement with Colorado Legal Services to provide eviction legal assistance to eligible households in the City and County of Denver. This \$1,817,520 contract is expected to serve approximately 400 households facing eviction.

6. City Attorney assigned to this request (if applicable): Eliot Schaefer

7. City Council District: Citywide

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > \$500K

Vendor/Contractor Name (including any dba’s): Colorado Legal Services

Contract control number: HOST- 202476824-03

Location: 1905 N. Sherman Street, Suite 400 Denver, CO 80203

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? 3

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

HOST-202157453 1/1/2021 –12/31/2021  
HOST-202262180-01 1/01/2021 – 12/31/2023  
HOST-202370130-02 1/01/2021 -12/31/2024  
HOST- 202476824-03 1/01/2021 -12/31/2025

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,467,520	\$350,000	\$1,817,520

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2021-12/31/2024	12 months	12/31/2025

**Scope of work:**

This amendment adds \$350,000 to an agreement with Colorado Legal Services to provide eviction legal assistance to eligible households in the City and County of Denver. This \$1,817,520 contract is expected to serve approximately 400 households facing eviction.

**Was this contractor selected by competitive process?**  Yes  No **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Affordable Housing Fund

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** None

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