

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Please mark one: Bill Request or Resolution Request Date of Request: 12/30/2019

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends Baggage Airline Guest Services, Inc. for term extension of Hotel Transit Center (HTC) Baggage Handling Services

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Pamela Dechant	Name: Angela Casias
Email: Pamela.Dechant@flydenver.com	Email: Angela.Casias@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

The Hotel and Transit Center (HTC) Bag Drop program provides a convenient and time-saving amenity for domestic passengers flying on participating airlines. Passengers are able to check bags and receive boarding passes on Level 1 of the train platform instead of maneuvering to Level 6 of the Main Terminal airlines check-in counters. This first amendment allows a term extension and associated increase of compensation total while a new contract can be processed resulting from a competitive process. The amendment also sets forth Denver's recent minimum wage requirement and an updated exhibit of individual hourly rates.

6. City Attorney assigned to this request (if applicable): Brent Larson

7. City Council District: 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 0031

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name: Baggage Airline Guest Services, Inc. ("BAGS")

Contract control number: 201629746 - 01

Location: Denver International Airport Hotel and Transit Center (HTC)

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing: 11.22.2016 – 11.22.2019

Amended: 11.22.2016 – 7.31.2020

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
2,997,006.48	575,000.00	3,572,006.48

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
11.22.2016 – 11.22.2019	8 months	7.31.2020

Scope of work:

BAGS is a full-time service provider operating a baggage drop service located on Level 1 of the Hotel and Transit Center, Denver International Airport. BAGS partners with United Airlines, Southwest Airlines, Delta Airlines, American Airlines, and Spirit Airlines to provide complimentary bag check-in. Customers check their bag(s) at the ticket counter and BAGS transfers the bags via vehicle from the train platform to induction points at the main terminal. BAGS also prints boarding passes for the domestic flights with the participating airlines. The hours of operation are 6:00a.m. – 6:00p.m.

Was this contractor selected by competitive process? Yes **If not, why not?** N/A

Has this contractor provided these services to the City before? Yes No (not prior to contract)

Source of funds: WD – SC-00001998; O&M 738100/6021030/PKPB/80160000

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): None

Who are the subcontractors to this contract? None

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