



Supplemental Request for 2023 Services for People Migrating from the Southern Border

Budget and Management Office
May 2023



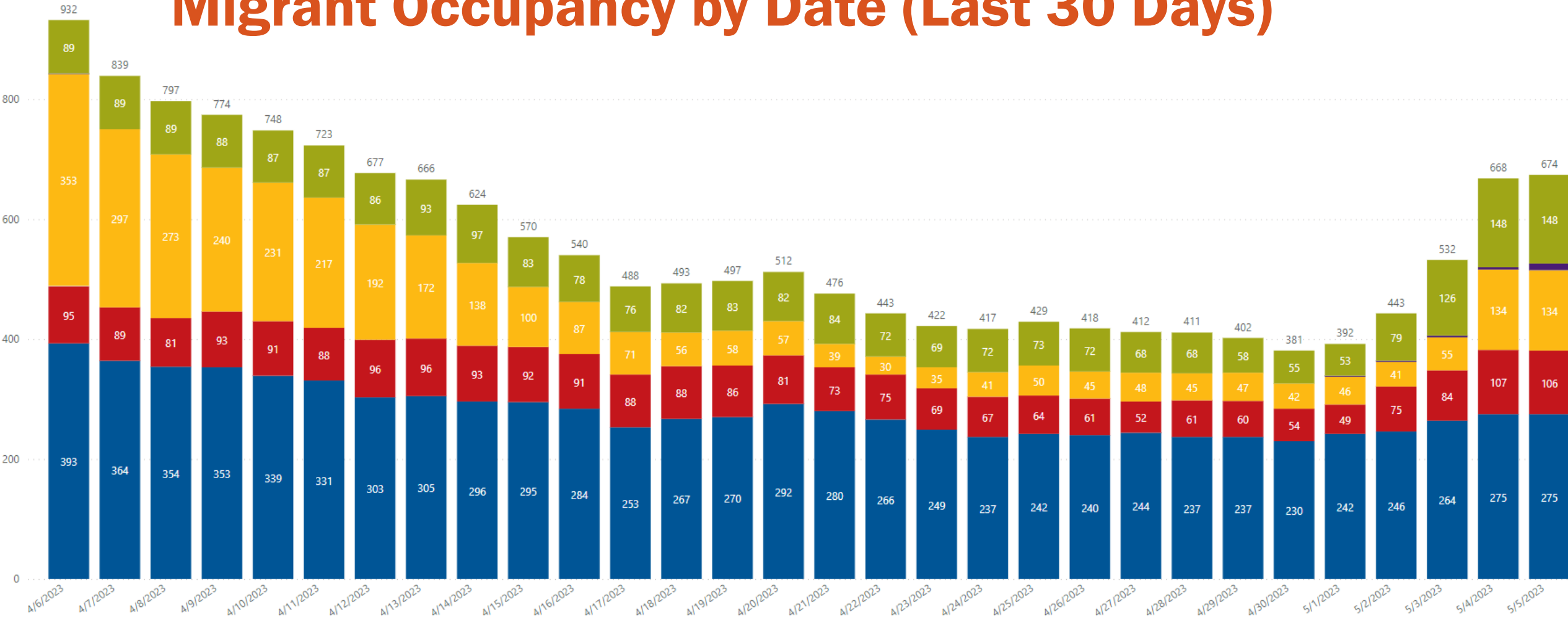
City Response

EOC Activation and Transition

- The Emergency Operations Center (EOC) activated on Dec. 8, 2022 – March 3, 2023 due to a rapid influx of migrant and asylum seekers in Denver from the southern border and in response to the emergency declaration from December 15, 2022.
- Denver Human Services took over operational leadership with ongoing citywide support.
- As of May 4, the city has:
 - Served 7,577 people arriving from the southern border.
 - Transitioned sheltering from two rec centers, to one church, the McNichols Building temporarily and a community center as well as two hotels.
 - Established additional shelters to assist with community needs pertaining to extremely cold weather conditions.
 - Coordinated with partners to manage needs related to donations, housing, additional shelter options, and other services.

In advance of the end of COVID-19-related immigration rules, the city is currently experiencing an influx of migrants arriving from the southern border.

Migrant Occupancy by Date (Last 30 Days)



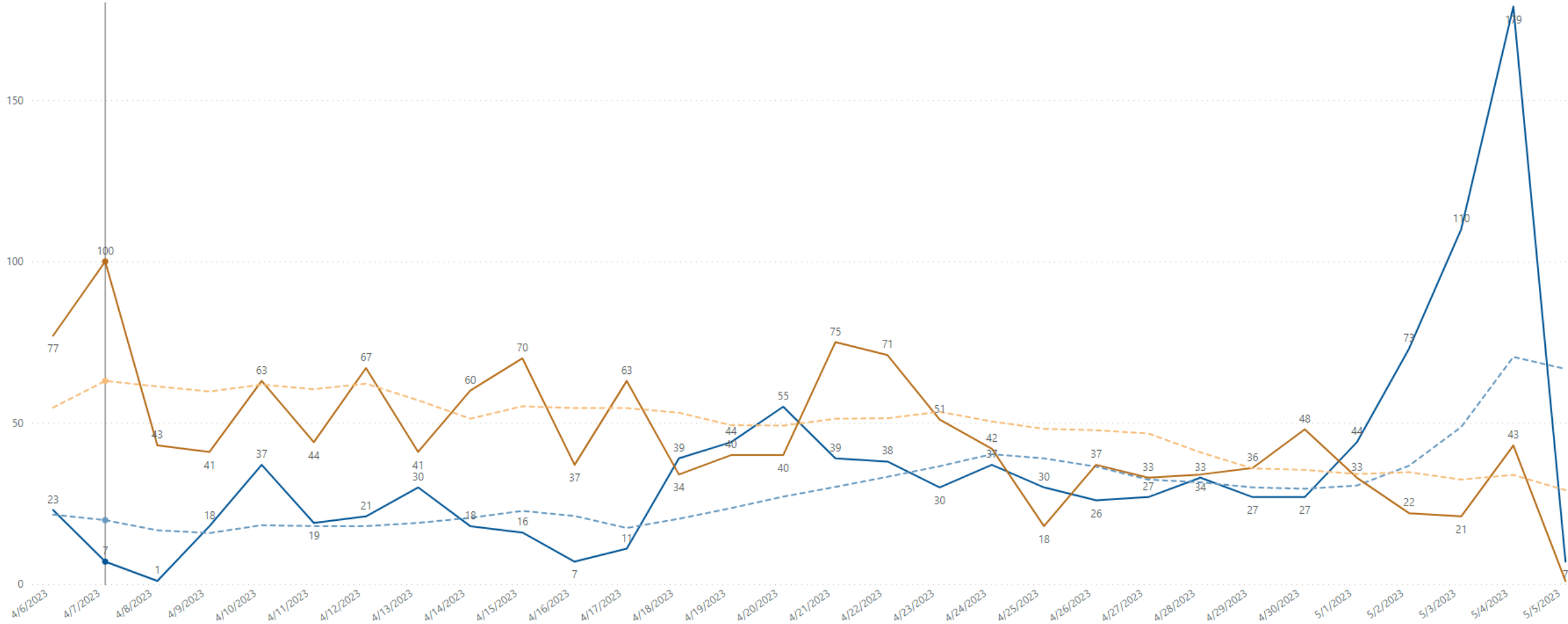
Shelter Location Key

Non-congregant site 1 Congregant site 1 Non-congregant site 2 City site 3 City site 4

As of May 5, 2023

Migrant Arrivals and Departures (Last 30 Days)

● Arrivals ● 7-Day Average Arrivals ● Departures ● 7-Day Average Departures





General Fund Contingency

General Fund Contingency Fiscal Policy

The City Charter requires that the proposed budget for the General Fund shall include no less than two percent of total estimated expenditures for unbudgeted expenditures. Fiscal Policy outlines criteria that include:

- An unexpected event such as a natural disaster or accident;
- Large unappropriated payouts or personnel costs such as retirement payout or midyear salary adjustments that cannot be absorbed by agency appropriation;
- Unfunded mandates as a result of legislation;
- Planned one-time expenditures that advance a programmatic or financial outcome.

There are two other ‘reserves’ to be used under natural disaster or economic downturn circumstances. Both must be replenished.

Expenditures Overview

- Agencies leveraged existing appropriation to quickly address the unbudgeted needs
- Supplemental request is for many expenditures that would not have otherwise been incurred:
 - i.e. budgeted salaries vs unbudgeted overtime
- Reimbursed expenditures in funds where the expenditures do not align with the fund purpose
 - Grants, enterprise funds
- Primarily for expenditures incurred January - March

Expense for Supplemental Appropriation

January-March 2023

Type of Expense	Amount
Hotels*	\$7,730,000
Personnel	\$2,136,818
Security	\$679,000
Janitorial	\$225,000
Repairs	\$117,000
Facility lease for congregate shelter	\$20,000
Misc. other**	\$113,000
TOTAL	\$11,020,818

*Hotels are January-June 2023

**Includes shelter supplies and equipment, transportation, food, dumpster services

Non-congregate Facilities: Hotels

- Two hotels: one up to 144 rooms and one up to 131 rooms
 - Up to four people per room or families.
- PO term: Jan. 1, 2023 - June 30, 2023 (allows for future capacity needs).
- Purchase Order to be submitted to City Council.
- Only charged for rooms occupied.
- Cleaning, laundry, and front desk staff are included.

Personnel Expenditures

- City employees from across 35 city agencies worked in the shelters while the city recruited and hired on call staff.
- Because of the holidays, the city provided for non uniform employees who would not typically receive overtime to receive it given the need for support.
 - This overtime exception ended in January
- Additionally some agencies leveraged existing on call positions to assist.

Janitorial, Security and Repairs

- Leveraged existing contracts
- Included nine sites:
 - Intake facilities
 - Donation sites
 - Sheltering sites
- Repairs primarily at the rec centers

Other Funding Sources

- Department of Local Affairs (DOLA) grant of \$2.5M provided by the State.
 - Expect to draw full award by end of May.
- Continue to pursue federal and state funding.

City Council Action: BR23-0553

Action Requested: City Council approval of the following:

A rescission of \$11,020,818 from General Fund Contingency to make appropriations in General Fund agencies and cash transfers to and appropriations in Special Revenue Funds, Internal Services Funds, Capital Funds, and Enterprise Funds.

Status of General Fund Contingency

Total General Fund Contingency	\$32,562,000
Contingency used from this ordinance	\$11,020,818
Remaining Contingency	\$21,541,182

Next Steps

- Will keep City Council apprised of any funding awards.
- Working through the RFP process to identify a vendor for migrant services for the remainder of 2023.
- Will come back to City Council for consideration of a contract for the new vendor and to appropriate budget for these services.



Thank you!

Appendix

Appropriations by Agency

Appropriation	Amount	Description
Airport Appropriation	\$141,240	Personnel, Supplies
Arts and Venues Division Appropriation	\$26,782	Personnel, Equipment and Supplies, Transportation
Auditor's Office Appropriation	\$5,173	Personnel
Career Service Authority Appropriation	\$14,330	Personnel
City Attorney Office Appropriation	\$95,543	Personnel
Civil Service Commission Appropriation	\$2,065	Personnel
Community Planning & Development Appropriation	\$56,464	Personnel
Denver Department of Public Health and Environment Appropriation	\$97,916	Health Services, Personnel, Transportation
Denver Economic Development and Opportunity Appropriation	\$14,329	Personnel
Denver Public Library Appropriation	\$36,519	Personnel, Transportation, Food
Department of Excise & License Appropriation	\$5,527	Personnel
Department of Finance Appropriation	\$7,767,988	Personnel, Services, Hotel, DCC
Department of General Services Appropriation	\$639,727	Janitorial, Personnel, Security

Appropriations by Agency Continued

Appropriation	Amount	Description
Department of Housing Stability (HOST) Appropriation	315,855	Services, Personnel, Security, Transportation
Department of Parks and Recreation Appropriation	355,372	Janitorial, Personnel, Services, Equipment and Supplies, Food
Capital Improvement Fund Appropriation (Parks)	104,008	Capital Maintenance
DOTI Asphalt Plant Appropriation	3,321	Personnel
DOTI Appropriation	120,000	Personnel
Emergency Management Appropriation	10,804	Personnel, Equipment and Supplies
Environmental Quality Division Appropriation	7,732	Personnel
Fire Department Appropriation	81,353	Personnel
Human Rights - Community Relations Appropriation	22,959	Personnel
Mayor's Office - Administration Appropriation	4,650	Personnel, Equipment and Supplies
Mayor's Office of Education and Children Appropriation	6,761	Personnel
Office of Climate Action, Sustainability and Resiliency Appropriation	1,280	Personnel
Office of Municipal Public Defender Appropriation	12,185	Personnel

Appropriations by Agency Continued

Appropriation	Amount	Description
Office of Social Equity and Innovation Appropriation	690	Personnel
Office of Special Events Appropriation	2,180	Personnel
Office of the Clerk & Recorder Appropriation	13,794	Personnel
Office of the Independent Monitor Appropriation	2,596	Personnel
Police Department Appropriation	228,206	Personnel
Safety Administration Appropriation	50,142	Personnel
Technology Services Appropriation	103,614	Personnel, Equipment and Supplies
Undersheriff Appropriation	4,443	Personnel
Wastewater Management Division Appropriation	85,364	Personnel
Workers Compensation Appropriation	5,419	Personnel
Denver Human Services Appropriation	544,487	Personnel
Total	\$11,020,818	

Net Arrivals Minus Departures (Last 30 Days)

