

CONTRACT APPROVAL AND PREPARATION REQUEST

CITY AND COUNTY OF DENVER

To: Mayor / City Attorney		Call ID / Ticket #: 00 083 230	
Attention:		Contract Administration Officer: Sheri Zamora-Gutierrez	
Date: 2011-01-20		Phone: 720-913-6329	
Initiating City Agency/Authority: Police		Division: DPD	
Agency Contact Familiar with this Contract: Sheri Zamora 720-913-6329			
1. Was this contractor selected by competitive process: Yes			
2. City Council approval is required prior to entering this contract: Yes			
3. A Pre-Encumbrance has been entered into PeopleSoft: No		Prevailing Wage Contract? T	
4. Contractor Info & VendorID: 76331 Avrio Group Surveillance Solutions, LLC 8 S West Street, Suite 101 Easton, MD 21601		5. Contract Control Number: GE-82165 - 02	
		6. Type of Contract: Exp. T Rev. F Orig. F Amend. T	
		7. Type of Entity: LLC	
		8. IRS / SSN #:	
		9. Project/Grant ID + Name: HALO	
		10. Ordinance: Series: 2011	
		11. Proposed Term: 2009-01-31 to 2012-03-31 Existing Term: 2009-01-31 to 2011-12-31	
12. Current contract request amount: \$152,376.75			
13. If amendment, previous total: \$1,024,393.00		14. Total with amendments: \$1,176,769.75	
15. Additional Business Units Planning to use this Contract: PWPRJ			
16.	<u>Bus. Unit</u>	<u>Fund</u>	<u>Org.</u>
Funding	1 POLIC	12601	3518101
Sources:	2 PWPRJ	37130	5011102
	3		
	4		
	5		
	6		
			<u>Acct.</u>
			604600
			<u>Project/Grant</u>
			S4003
			<u>Amounts</u>
			\$34,171.85
			\$118,204.90
			\$0.00
			\$0.00
			\$0.00
			\$0.00
17. Contract Request Description: Camera expansion to the Denver Police Department's High Activity Location Observation (HALO) network to include two add'l cameras on the Colfax Corridor and eight new cameras in the Sun Valley area. Quotes are attached, and cost includes one year of maintenance upon installation acceptance.			
18. Supplemental Materials - transmit to City Attorney as e-mail attachment or hardcopy:			
<input type="checkbox"/> Cert. of Insurance	<input type="checkbox"/> Evidence of Bonding	<input type="checkbox"/> Real Estate Desc.	
<input type="checkbox"/> RFP	<input type="checkbox"/> RFQ	<input type="checkbox"/> Scope of Work	<input type="checkbox"/> Other
APPROVALS: Add agencies as needed: Facilities Planning and Management Council on Disabled Career Service Authority	Dept/Agency Head:		Date:
	Risk Management:		Date:
	Other Authority:		Date:
	Other Authority:		Date:
	Other Authority:		Date:
	Other Authority:		Date:
	Other Authority:		Date:
	Mayor Signature Date:		Date:
Auditor Signature Date:		Date:	
CERTIFICATION: I hereby certify that the articles or services requested herein are necessary for the operation of this agency, are not available within existing resources, are properly chargeable to the accounts detailed above in respect to which funds have been pre-encumbered, and that this proposed undertaking is in conformity with the Mayor's policy.			
Initiating Authority _____		City Attorney _____	
Date		Date:	