

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: October 31, 2016

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

Create a Homeless Services Fund (fund number 13812), appropriate \$7.2 million in expenditures for 2017, and transfer the non-donation balance from the Homeless Services Donations Fund (fund number 13704) into this new fund.

3. **Requesting Agency:** Budget and Management Office (BMO)

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Justin Sykes
- **Phone:** 720-913-5533
- **Email:** justin.sykes@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Justin Sykes
- **Phone:** 720-913-5533
- **Email:** justin.sykes@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

This is a companion ordinance to the 2017 Long Bill.

The City has a Homeless Services Donations Fund (fund number 13704) that is currently used to receive both donations as well as General Fund transfers and the State of Colorado's indirect cost reimbursement for Denver Human Services. Co-mingling these revenue sources has resulted in confusion over the source of the balance in this fund and how funds are used.

This ordinance request would create a new Homeless Services Fund in the Human Services fund series (fund number 13812) effective January 1, 2017 to receive revenues from General Fund transfers, the State of Colorado's indirect cost reimbursement for Denver Human Services, and other non-donation sources. Donations would continue to be received by the Homeless Services Donations Fund (fund number 13704). The amount of donations received over the life of the fund (currently about \$600,000) as well as the \$4 million needed to purchase the 7<sup>th</sup> and Bryant facility that will be used for sheltering will be left in the Homeless Services Donations Fund. The non-donation balance will be reconciled at the end of 2016 and transferred to the new Homeless Services Fund.

The Homeless Services Fund will be established as a lapsing appropriated special revenue fund. For 2017, \$7.2 million in expenditures will be appropriated in this fund. The \$7.2 million is comprised of \$3.5 million for Solutions Center operations, \$3 million for homeless services contracts, and \$700,000 for shelter transportation. The Homeless Services Donations Fund will remain as a cash-basis special revenue fund.

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** N/A
- b. **Duration:** Permanent
- c. **Location:** Citywide
- d. **Affected Council District:** All
- e. **Benefits:** Clarification
- f. **Costs:** None

**7. Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

This ordinance request separates donation and non-donation revenue intended for homelessness-related expenses.

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