

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: **04/19/2018**

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a resolution request for an On-Call Architectural and Technical Design Services Contract between the City and County of Denver and **Studio Completiva, Inc., (201841394)** to provide professional architectural, engineering, and related technical services as required for design development and construction drawings and specifications on an on-call, as-needed basis for various City projects.

**3. Requesting Agency:** Public Works—Facilities Capital Project Management

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Cara Hlad	Name: Angela Casias
Email: <a href="mailto:Cara.Hlad@denvergov.org">Cara.Hlad@denvergov.org</a>	Email: <a href="mailto:angela.casias@denvergov.org">angela.casias@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

The City and County of Denver Department of Public Works intends re-procure multiple On-Call Architectural Services Contracts to establish a new group of qualified on-call Architects to respond to proposal requests with design and engineering on municipal building projects.

This Agreement for On-Call Architectural and Technical Design Services will have a three-year term and will have a contract limit of \$4,000,000. Projects will be initiated by issuing task orders to the contract with the aggregate fee for all task orders limited to \$4,000,000. Task order scopes can include but will not be limited to: programming and design studies, evaluations, and analysis of existing facilities and building systems, cost estimating, and full architectural services ranging from schematic design through construction administration.

**6. City Attorney assigned to this request (if applicable):** Rob Wheeler

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: RR18 0476

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** Professional Services

**Vendor/Contractor Name:** Studio Completiva, Inc,

**Contract control number:** 201841394

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** Execution to three years

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$4,000,000.00	\$0.00	\$4,000,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3 Years	NA	3 Years from Execution

**Scope of work:**

On-Call Architectural and Technical Design Services Contract between the City and County of Denver and Studio Completiva, Inc., to provide professional architectural, engineering, and related technical services as required for design development and construction drawings and specifications on an on-call, as-needed basis for various City projects.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** PRJ-XXXXXXXX/00000000/30000/ \$4,000,000.00

**Is this contract subject to:**  W/MBE

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** 16%

**Who are the subcontractors to this contract?** HCL Engineering, Three Sixty Engineering dba 360 Engineering.

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