

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 6/24/2022

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
 Dedication/Vacation **Appropriation/Supplemental** **DRMC Change**
 Other:

2. Title: Approves a new contract with Colorado Department of Human Services – Office of Child Support Services for maximum contractual commitment of \$1,226,875 for the term of the contract from 6/01/2021 to 5/31/2023 through contract control number SOCSV-2022-63659-00 Jaggaer.

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Mimi Scheuermann	Name: Vince Rivera
Email: mimi.scheuermann@denvergov.org	Email: Vincerivera2@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

DHS requests authorization to approve a new contract with Colorado Department of Human Services – Division of Child Support Services for \$1,226,875 with a twenty four (24) month term from 6/01/2021 to 5/31/2023, through contract control number SOCSV-2022-63659-00 Jaggaer, to ensure that Denver Human Services can utilize the Equifax Verification Services with respect to the function of its various programs.

6. City Attorney assigned to this request (if applicable): Andrew Riester

7. City Council District: City wide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: Contract/Grant Agreement

Vendor/Contractor Name: Colorado Department of Human Services – Office of Child Support Services

Contract control number: SOCSV-2022-63659-00 Jaggaer

Location: Denver, CO

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Proposed Contract: SOCSV-2022-63659-00 Jaggaer: 6/1/2021 to 5/31/2023

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$0	\$1,226,875	\$1,226,875

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
n/a	n/a	5/31/2023

Scope of work:

- Provide DHS with employment verification and related employment information.
- Provide DHS with employment data in batch-delivery mode.
- Provide DHS with income data in batch-delivery mode.

Was this contractor selected by competitive process? No.

If not, why not? N/A

Has this contractor provided these services to the City before? Yes No

Source of funds: State Settlement

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): No

Notes:

DHS is requesting for this contract to be processed with a retroactive contracting time frame start date of 6/1/2021.

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This is due to a recent leadership transition that occurred within Denver Human Services. In the summer of 2021, the contract with CDHS- Division of Child Support Services for the use of the Equifax Verification Services was sent to an inactive DHS employee email address. This email address belonged to an employee who oversaw the processing of certain contractual agreements on behalf of DHS, including such with CDHS - Division of Child Support Services. However, the employee was no longer employed with DHS and the contract was not processed through the City's contracting system. The contract was signed, via DocuSign, and returned to the State at that time, by our former Executive Director.

DHS Contract Administration is requesting to process the contract with CDHS - Division of Child Support Services for the use of the Equifax Verification Services through the City's contracting system, in order to attach charter signatures, and ensure a Fully Executed copy is deposited within our City contracts repository.

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